

# Southwest Licking Community Water & Sewer District



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## JOB POSTING – Wastewater Treatment/Collections System Operator III

Posted: August 5, 2021

The Districts wastewater treatment department has an opening for the following position:

Job Title: Wastewater Treatment/Collections System Operator III

Pay Range: \$23.50 - \$26.00 DOQ

Interested candidates should submit a resume and cover letter to CJ Gilcher, Utilities Superintendent. This posting will remain open until September 3, 2021 or until filled.

### Minimum Qualifications:

- High School Diploma or equivalent
- Valid Driver's License
- Class III Wastewater Treatment Operator Certification or a Class II Wastewater Treatment Operator Certification with the ability to obtain a Class III Wastewater Treatment Operator Certification within one year from the date of hire
- 3 years experience in the operation of a wastewater treatment facility and/or wastewater collections system, construction of water and/or sanitary sewer utilities, or any combination of experience and training sufficient to indicate ability to perform the work

### Required Skills, Knowledge, and Abilities:

- Basic knowledge of the principals, materials, and equipment used in wastewater treatment plants and wastewater collections systems
- Basic knowledge of the principals and practices involved in the operation of electric motors, pumps, and other electrical and mechanical equipment
- Ability to read meters and charts accurately, maintain records, and complete operating reports
- Ability to understand and follow detailed operating system procedures
- Ability to work in a team/collaborative environment
- Good verbal and written communication skills
- Ability to use computer with basic skills in Microsoft Office

### Examples of Work Performed:

- Operates, cleans, and maintains wastewater treatment and collections system equipment
- Operates and adjusts valves, pumps and other appurtenances in accordance with the operational needs of the wastewater treatment and collections system

- Observes variations in system operating conditions, completes daily operational logs and reports back to the Wastewater Treatment System Supervisor
- Makes adjustments to equipment under the direction of the Wastewater System Supervisor
- Makes minor repairs to pumps, motors, controls, valves, and other associated wastewater treatment and collections system equipment as directed
- Performs inflow and infiltration repairs, including but not limited to raising and sealing manholes
- Performs pump station preventative maintenance, including but not limited to pulling and cleaning of pumps, cleaning of floats, and checking of amperage and voltage
- Performs any other duties as assigned by the Wastewater Treatment System Supervisor
- Participates in the on-call emergency operator rotation

To Apply: Please submit your resume and cover letter detailing your credentials, experience, and references:

Mail: Southwest Licking Community Water and Sewer District  
c/o: CJ Gilcher, Utilities Superintendent  
P.O. Box 215  
Etna, OH 43018

Email: [cgilcher@swlcws.com](mailto:cgilcher@swlcws.com)

All resumes submitted within the timeframe noted above will be reviewed and considered for qualifications. The Southwest Licking Community Water and Sewer District reserves the right to determine if an applicant meets the essential qualifications of the open position.

The SWLCWS District is an equal opportunity employer.