

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
September 25, 2018**

**1. OPENING**

The September 25, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mr. Gilcher. Mr. Kretzmann, Mr. Fox, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Josephine Carrelli, CJ Gilcher and those members of the public who signed the September 25, 2018 sign-in sheet.

**2. ADOPTION OF AGENDA**

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of September 11, 2018. Upon Roll Call vote, Mr. Kretzmann and Mr. Carlisle voted aye. Mr. Fox abstained. Motion carried.

**4. PAYMENT OF BILLS**

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

**OWDA LOAN RETIREMENTS:**

Mr. Conkel stated OWDA sends a letter every time you retire a loan and we have received four letters in the last month for 4 loans totaling to around \$500,000 per year.

**CITY OF PATASKALA-WILLETS NURSERY SEWAGE SERVICE:**

Mr. Conkel stated Willets nursery requested sewer service from us. Mr. Conkel explained they would need to ask City of Pataskala if we could serve them as they are in the city limits. He presented a letter from Mr. Coey, Utility Director for City of Pataskala giving us permission to provide them with sanitary service.

***SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT***

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

**6. PUBLIC COMMENTS**

Mr. Richard Kuhn was present with a question about his property. He owns the land the old water tower in Etna was located on. He said he was given a 2" water tap instead of cash for putting a line in on his property and bought a sewer tap for the other side of the property. He wanted to know if he sold the property if the taps would transfer with the property. Mr. Carlisle explained if the taps are his they would stay with the property.

**7. GENERAL MANAGER'S REPORT**

**WATER TREATMENT PLANT CONSTRUCTION UPDATE:**

Mr. Conkel stated they continue to work on the interior piping. They are trying to install some of the sanitary sewer outside and the electrical as well.

**SUMMIT TANK CONSTRUCTION UPDATE:**

Mr. Conkel stated they installed the cathodic protection but are waiting for the weather to dry out before they start on the exterior.

**SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:**

Mr. Conkel stated they continue to lay water line. Last week they were up to Woodside Dr. so they should be beyond that at this time.

**REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:**

Mr. Conkel stated they continue to lay water line.

**WTP EMPLOYEE HIRE RECOMMENDATION-RESOLUTION:**

Mr. Conkel presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Carlisle made a motion, second by Mr. Fox.

**R 2018-048 RESOLUTION TO HIRE STAN LUCAS FOR THE FULL TIME  
WTP OPERATOR POSITION AT \$28.00 PER HOUR PENDING**

***SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT***

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

**SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-048 WAS APPROVED.**

**LICKING COUNTY COMMISSIONERS MEETING:**

Mr. Conkel stated he has a meeting October 2, at 10:30am with Licking County Commissioners to discuss the 161 corridor.

**RATE STUDY UPDATE:**

Mr. Conkel stated he should have a draft by the end of the week and will set up a special meeting to discuss the results.

**RO CONCENTRATE LINE REBID:**

Mr. Conkel stated he was going to rebid this project. Much discussion followed regarding the requirements and procedures to rebid. Mr. Conkel stated the scope of the contract was going to change so it would be rebid.

**LICKING HEIGHTS SCHOOL AGREEMENT:**

Mr. Conkel stated the school has suggested edits to the contract. Mr. Albers has reviewed those. Mr. Conkel has a meeting with Dr. Wagner tomorrow to discuss and determine what he needs to tell the contractor. Mr. Conkel stated that Dr. Wagner asked if the Board agreed with their contract. Mr. Carlisle stated they would like to see the details of the contract before they can make any determination about it.

**8. OFFICE MANAGER'S REPORT**

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Carlisle made a motion, second by Mr. Kretzmann.

**R 2018-049 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.**

***SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT***

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-049 WAS APPROVED.**

Mrs. Carrelli presented a copy of the water shut off list. 51 door tags were left 9/24/18 and 39 accounts remain on the list at this time to be shut off 9/26/18.

**9. ATTORNEY'S REPORT**

Mr. Albers was not present at this meeting.

**10. EXECUTIVE SESSION**

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (1), To consider the compensation of a public employee or official and 121.22 (G) (2) To consider the purchase of property for public purposes.

Seconded by Mr. Fox

Kretzmann.....yes

Fox.....yes

Carlisle.....yes

MOTION CARRIED.

Entered executive session at 3:33 p.m.

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes

Fox.....yes

Carlisle.....yes

Motion Carried.

Returned from Executive Session at 4:06 p.m.

Mr. Carlisle made a motion, second by Mr. Fox to enact the employee schedule rate of pay as presented by Mr. Conkel. This will be resolution number 2018-050 to be prepared and signed at the next meeting.

Upon Roll Call vote, all voted aye. Motion carried

***SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT***

P.O.Box 215 Etna, Ohio 43018

69 Zellers Lane Pataskala, Ohio 43062

Phone (740)927-0410 Fax (740)927-4700

**11. TRUSTEES' COMMENTS**

There were no trustee comments at this meeting.

**12. ADJOURNMENT**

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:09 p.m.

ATTEST:   
LAWRENCE KRETZMANN, SECRETARY

SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

September 25, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE

Richard Kuhn 48615R 803 740 862 4562