

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
May 13, 2019**

1. OPENING

The May 13, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 3:00 p.m. The pledge of allegiance was led by Mrs. Carrelli. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, and Josephine Carrelli.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of April 30, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

Mr. Fox stated he had an email that was sent to Pataskala City Council with questions about our rates and he is going to forward it to Lee to respond.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated they are still working on communication problems. The membranes were loaded last week in the RO skids and will hopefully be pushing out water by this Wednesday.

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Mr. Fox asked about the overtime being used for the startup of the new plant and if it was intended for our inspectors to have so much overtime.

Mr. Conkel stated it was a little more than expected but he feels it is best for our inspectors to be onsite and aware of what is going on. Mr. Fox asked him to monitor how things are going now and to think about if we need to go back on the contractor for the unexpected over time.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they are continuing to close out the punch list to finish up the project.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated the contractor was onsite last week working on the final clean up.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated legal counsel was reviewing a letter to be sent out to terminate the contract for non-performance.

2018 FINANCIAL STATEMENT-RESOLUTION:

Mrs. Killen presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2019-018 RESOLUTION

1. RESOLUTION TO ACCEPT THE 2018 FINANCIAL STATEMENT AS PRESENTED.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

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UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-018 WAS APPROVED.

ELLINGTON VILLAGE PH 4-USE AND HOOK UP-RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-019 RESOLUTION

WHEREAS:THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH WESTPORT HOMES, INC. FOR ELLINGTON VILLAGE, SECTION 4, WATER AND SANITARY SEWER ON MARCH 27, 2018; AND

WHEREAS:WESTPORT HOMES, INC. ASSIGNED THE AGREEMENT TO DR HORTON - INDIANA, LLC, EFFECTIVE JANUARY 30, 2019, AND

WHEREAS:DR HORTON - INDIANA, LLC HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THE BOARD OF TRUSTEES APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN ELLINGTON VILLAGE SECTION 4; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-019 WAS APPROVED.

WELLFIELD UPDATE:

Mr. Conkel stated they will be starting to drill at the Karr wellfield this Wednesday.

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The engineer has reviewed the information sent to him from the county for the Alexandria well field. Mr. Conkel stated they are waiting on some more information from the hydrogeological engineer to complete the report and it should be submitted in the next two weeks.

WTP SCHEDULE CHANGES:

Mr. Conkel stated he was hoping to have this ready for this meeting but it will not be available until the next meeting.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present.

9. ATTORNEY'S REPORT

Mr. Albers was not present.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (8), for the purpose of considering confidential information related to negotiations with The City of Pataskala respecting their request for economic development assistance and the information is directly related to a request for economic development assistance that is to be provided or administered under Ohio Revised Code Chapter 715, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

The Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Seconded by Mr. Fox

Kretzmann.....yes
Carlisle.....yes
Fox.....yes

MOTION CARRIED.

Entered executive session at 3:09pm

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Mr. Carlisle made a motion, second by Mr. Kretzmann to return from Executive Session.

Kretzmann.....yes
Carlisle.....yes
Fox.....yes

Motion Carried.

Returned from Executive Session at 3:34 P.M.

11. TRUSTEES' COMMENTS

Mr. Fox asked about an updated job posting for the GM position. Mrs. Carrelli stated she could not find the original posting. Mr. Fox and Mr. Carlisle directed Mrs. Carrelli to contact C-Max to have them write up the job posting.

12. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye.
The meeting was adjourned at 3:35 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

May 13, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE