

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
May 8, 2018**

1. OPENING

The May 8, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher, and those members of the public who signed the May 8, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Fox made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of April 24, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

Mrs. Judy Yocom stated she just received a tax bill for a 5 acre parcel she owns for over \$30,000. She stated she was never informed of the assessment until now. The county auditor gave her an option to make payments over 9 years. Mrs. Yocom is asking for 15 years to pay it off to make the monthly payments a little more manageable. Mr. Conkel will find out if it is a possibility to extend the payment plan from 9 to 15 years and will have a decision at the next meeting.

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Jessica Cumbo with SWL Youth football and cheer attended to ask about connecting water and sewer at the football field that is currently owned by the Lions Club. They will need water and sewer access to put in bathrooms and for a concession stand. The Lions club paid for a water and sewer tap that has not been used. Jessica stated they are putting a new building on the back portion of the property and need to put in a bathroom and the Lions Club wants to put in bathrooms at the front. The baseball field would also like to be able to put in bathrooms on their portion of the property they rent from The Lions Club. Mr. Conkel stated the way the rules are currently set up, for a commercial establishment you can only have one building hooked up with one water and sewer tap. Mr. Conkel would like to take a look at the policy and possibly change it to accommodate government and 501(C)(3) organizations who use minimal domestic water use and allow them to connect more than one building on the same parcel as long as it is strictly domestic use. Mr. Conkel will review the policy and make the necessary changes and will discuss with Mr. Albers as needed. Mr. Conkel will have a recommendation ready at the next Board meeting on 5/29/18.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE/CLEARWELL FLOOR SLAB UPDATE:

Mr. Conkel stated the walls are starting to go up. He also stated he should have a couple of possibilities for the clearwell floor slab repair next week and will keep the Board informed of those options.

AEP CONTRIBUTION IN-AID AGREEMENT:

Mr. Conkel stated it would cost about \$18,000 to get power to the new WTP. A check was signed for that amount today.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they are going to start painting this Thursday or Friday and should have it completed in the next 2-3 weeks.

RESOLUTION TO PLACE 2004 CHEVY ON GOVDEALS.COM:

Mr. Conkel stated the 2004 Chevy 1500 Ext. Cab 4x4 is no longer of use for the District's operation therefore:

Mr. Conkel presented a resolution for the Board's consideration and approval:

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RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2018-024

**A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SELL
2004 CHEVY 1500 ON GOVDEALS.COM**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-024 WAS
APPROVED.**

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2018-025

**A RESOLUTION TO ACCEPT THE 2017 FINANCIAL STATEMENT AS
PRESENTED.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-025 WAS
APPROVED.**

**RESOLUTION TO HIRE STRANDS & ASSOCIATES TO BEGIN HOLLOW
RD PHASE II WATER LINE:**

Mr. Conkel stated the Hollow Rd water line improvement is in design to Shackelford Rd. A developer has requested the District to extend that line North on SR 310 to SR 161 at the developers cost. Negotiations were made with the existing consultant and a fair and reasonable cost was agreed to, therefore:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Fox made a motion, second by Mr. Kretzmann.

R 2018-026

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A RESOLUTION TO APPROVE THE CONTRACT WITH STRAND ASSOCIATES TO BEGIN HOLLOW RD PHASE II IN AN AMOUNT NOT TO EXCEED \$50,000.00.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-026 WAS APPROVED.

DRILLING-FRONTZ-MAY 15TH:

Mr. Conkel stated they are supposed to drill a test hole at the property near National Trails in the next week.

COUGHLIN CONTRACT-HOLLOW RD PHASE II:

Mr. Conkel stated at this time they are still going back and forth on the final contract.

MISCELLANEOUS:

Mrs. Killen stated she would have the first draft of the 2019 budget ready at the next meeting.

Mr. Conkel stated Mr. McLandrich will respond to the request with the legal issue we are dealing with and will have more information on that as time goes on.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present at this meeting.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no need for executive session.

11. TRUSTEES' COMMENTS

There were no trustee comments at this meeting.

12. ADJOURNMENT

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Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:38 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY