

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018
(740) 927-0410**

**BOARD MEETING MINUTES
JUNE 30, 2015**

1. OPENING

The June 30, 2015 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 6:00 pm. Mr. Kretzmann, Mr. Carlisle and Mr. Meade were present at roll call. Mr. Kretzmann led the Pledge of Allegiance. Also present were Mr. C.J. Gilcher (present on behalf of Mr. Don Rector), Ms. Rhonda Loomis and Pataskala Mayor Mike Compton.

2. ADOPTION OF AGENDA

Mr. Kretzmann moved to approve the agenda. Mr. Meade seconded. Vote, all aye. The agenda was adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle moved to approve the minutes of the June 9, 2015 meeting. Mr. Meade seconded. Upon call for the vote all voted aye. The minutes were approved.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Meade seconded. Vote, all aye. The motion to pay the bills was approved.

5. COMMUNICATIONS/WRITTEN PUBLIC COMMENTS

None

6. PUBLIC COMMENTS

Mayor Mike Compton thanked the District and the Pataskala's representative, felt the minutes are presented timely and appreciates that. He further stated that Mr. Meade comes to council and gives updates to the City of Pataskala and that was also appreciated. He commented that the communication was getting better between the District and the City and things would all work out.

7. GENERAL MANAGER'S REPORT

a. Pay Estimate No. 5 for Well No. 6 Project: Mr. Gilcher presented Resolution No. 2015-032 to approve payment of Pay Estimate No. 5 and OPWC Disbursement Request No. 5 in the amount of \$32,596.52 to Layne Christensen Company. Mr. Kretzmann made a motion to approve Resolution No. 2015-032, and Mr. Meade seconded the motion. Upon roll call vote, all voted aye. Resolution No. 2015-032 was approved.

b. Water Treatment Plant Flow Data: Mr. Gilcher circulated a report showing the 2013, 2014 and January 2015 flow data per MGD from the York Road Water Treatment Plant. He stated that the flows are increasing each year.

c. Mr. Gilcher circulated the OEPA SWLCWS District's Environmental Control Facility Inspection. Advised that the District received a satisfactory report, indicating no major issues. Mr. Kretzmann asked to comment on any one thing that stood out as problematic. Mr. Gilcher advised there was one report of a sanitary sewer overflow that technically didn't have to be reported as it did not reach waters of the State, however he reports any issue of this kind. It happened in the winter during an extreme cold spell, it was a mechanical failure, the valve froze and had broken. Mr. Kretzmann asked how it was discovered. Mr. Gilcher stated a call came in saying water was spraying and upon arrival found the broken valve. They shut the station down, made the repair and called EPA as required. During the repair Mr. Gilcher stated the valve has been removed and there is a cap. Mr. Kretzmann asked if there were other areas subject to this type of mechanical failure and Mr. Gilcher responded that they did an inventory and found everything else to be satisfactory. Mr. Gilcher reported the I/I task force met yesterday.

8. OFFICE MANAGER'S REPORT

a. Resolution to Certify Delinquent Charges to the Auditor: Ms. Loomis presented Resolution No. 2015-033 to certify delinquent charges to the Licking County Auditor for payment. Mr. Kretzmann moved to approve Resolution No. 2015-033. Mr. Meade seconded. Mr. Carlisle asked a question concerning the smaller amounts on the certified list. Ms. Loomis advised that they may be the Debt Elimination, and in order to collect the DE we have to certify in order to not miss the revenue. Upon roll call vote, all voted aye. Resolution No. 2015-033 was approved.

9. ATTORNEY'S REPORT

None.

10. **EXECUTIVE SESSION**

None

11. **ADDITIONAL PUBLIC COMMENTS**

None

12. **TRUSTEE COMMENTS**

Mr. Carlisle advised that Etna Township has signed the contract on the electric aggregate. Etna also repealed the additional \$5.00 on the License Plate Permissive Tax as promised for the residents.

Mr. Meade inquired about the assessment process for Taylor Road. Mr. Carlisle stated Mr. Rector is working on a possible per lot basis for charging vs front footage. Mr. Rector will provide a couple of options for the Board, however Mr. Carlisle stated the project is ahead of schedule at this point. There is a meeting on July 16th, which Mr. Rector attends. The waterline was moved from under the pavement.

13. **ADJOURNMENT**

Mr. Carlisle made a Motion to adjourn. Mr. Meade seconded. Upon roll call vote, all voted aye. The meeting adjourned at 6:14 pm.

ATTEST:



John Carlisle, District Secretary