

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT**

**P.O. BOX 215, ETNA, OH 43018**

**(740) 927-0410**

**BOARD MEETING MINUTES**

**July 26, 2016**

**1. OPENING**

The July 26, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were Leo Conkel, CJ Gilcher, Rhonda Loomis and Bobbie O'Keefe.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Meade made a Motion, seconded by Mr. Kretzmann, to approve the Minutes of the July 12, 2016 Regular Board Meeting. All voted aye. Motion carried.

**4. MOTION TO PAY BILLS**

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. All voted aye. Motion carried.

**5. COMMUNICATIONS**

None.

**6. PUBLIC COMMENTS**

None.

## **7. GENERAL MANAGER'S REPORT**

A. Resolution to Approve Use and Hookup for RCD Sales, Inc.: Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to adopt Resolution No. 2016-040 to approve the water infrastructure at RCD Sales, Inc. for use and hook up to the District's system. Upon roll call vote, all voted aye. Resolution No. 2016-040 was approved.

B. Resolution to Approve Use and Hookup for Villa at Foor Farms: Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to adopt Resolution No. 2016-041 to approve the water and sewer infrastructure at Villa at Foor Farms for use and hook up to the District's system. Upon roll call vote, all voted aye. Resolution No. 2016-041 was approved.

C. Water Study: Mr. Conkel reported that Eagon & Associates would be doing a ground water study on a potential property for potential development of a new water source.

D. Lock Tampering: Mr. Conkel stated that there is still a problem on Route 40 with the tampering of locks. Other alternatives to address the problem are being reviewed.

E. Preserve at Haaf Farms: Mr. Conkel advised the board that there is no resolution to present regarding the development at Preserve at Haaf Farms. Negotiations are still taking place.

F. Credit Card: Mr. Conkel asked Kathy Killen to address the credit card limit increase. Ms. Killen stated that the bank used by the district wants a board member's social security number to increase the credit card limit from \$5,000 to \$25,000. The board directed Ms. Killen to shop around for a different credit card company, because no board member should have any potential personal liability for district expenses.

G. Granville Business Park: Mr. Kretzmann asked the status of the Paramount Site. Ms. O'Keefe stated that the lawyers who appeared at a previous board meeting never followed up with her. Mr. Gilcher reported that he went to the site to discuss the different options with the property owners' representatives.

## **8. OFFICE MANAGER'S REPORT**

A. Resolution to Certify Delinquents to the LCA: Ms. Loomis presented Resolution No. 2016-042 to authorize certification of delinquent accounts to the Licking County Auditor for collection. Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to adopt Resolution No. 2016-042 and to certify delinquent accounts to the Licking County Auditor for collection. Upon roll call vote, all voted aye. Resolution No. 2016-042 was approved.

B. Shut Off List: Ms. Loomis distributed the shut-off list to the board members and stated that tags were placed on the properties the day before, with shut-offs to occur the day after the meeting.

C. Signature on Resolution No. 2016-037: Ms. Loomis distributed Resolution No. 2016-037 to the board for the members' signatures.

**9. ATTORNEY'S REPORT**

None.

**10. EXECUTIVE SESSION**

None.

**11. ADDITIONAL PUBLIC COMMENTS**

None.

**12. TRUSTEE COMMENTS**

Mr. Meade: Mr. Meade thanked Mr. Conkel for going to the Pataskala City Council meeting with him. There were a few questions from council members that Mr. Conkel addressed.

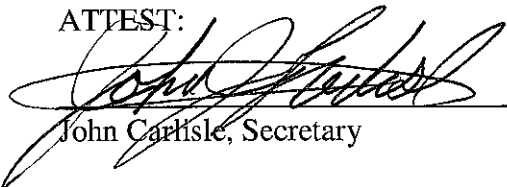
Mr. Kretzmann: Mr. Kretzmann reported that Mr. Conkel will be attending the Harrison Township Trustees meeting the following week.

**13. ADJOURNMENT**

Mr. Carlisle moved to adjourn, and Mr. Kretzmann seconded the Motion.

The meeting was adjourned at 1:20 pm.

ATTEST:

  
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John Carlisle, Secretary