

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
JULY 11, 2017**

1. OPENING

The July 11, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00 p.m. The Pledge of Allegiance was led by Mr. Holton. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, Josh Holton, and those members of the public who signed the July 11, 2017 sign-in sheet.

Our featured employee this meeting is Mr. Josh Holton, Wastewater Plant Operator.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of June 27, 2017 as corrected. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to present at this time.

6. PUBLIC COMMENTS

There were no public comments at this time.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT/TANK PROJECTS UPDATE:

Mr. Conkel updated the Board regarding the variance issue for the new Water Treatment Plant with the Licking County Planning Commission. Mr. Conkel stated that he would be attending the variance hearing on July 24, 2017 at 7:00 p.m. He stated that he is going to request that the contractor delay the construction for 45 days. Mr. Conkel stated that a pre-construction meeting is scheduled for Thursday, July 13, 2017 at 1:00 p.m. for the tank project. He stated that this project should be starting in the next two to three weeks.

NATIONAL RD SEWER CLEANING:

Mr. Conkel updated the Board regarding the National Rd Sewer cleaning.

WATER TREATMENT PLANT OBSERVATION SELECTION:

Mr. Conkel stated that they had four submittals and interviewed all of them. He stated that he will have a resolution ready for the next Board meeting.

TANK OBSERVATION SELECTION:

Mr. Conkel stated that they had three submittals and interviewed all of them. He stated that he sent the contract to Mr. Albers for review.

RANDALL HOLMAN HIRE - RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2017-036 RESOLUTION TO HIRE RANDALL J. HOLMAN FOR THE FULL TIME WATER TREATMENT PLANT OPERATOR POSITION AT \$22.00 PER HOUR PENDING SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING. RATE OF PAY WILL INCREASE FROM \$22.00 PER HOUR TO \$23.50 PER HOUR UPON COMPLETION OF CLASS III WASTEWATER OPERATOR CERTIFICATION LICENSING.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-036 WAS APPROVED.

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MISCELLANEOUS:

Mr. Conkel updated the Board on the Palmer Road situation. He stated that the District has received two quotes to repair the pavement.

Mr. Carlisle inquired about Mr. Holton and his duties with the District. Mr. Holton stated that he was a Wastewater Treatment Operator and discussed his duties and his day to day operations with the District.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli was attending the Licking County Safety meeting.

9. ATTORNEY'S REPORT

Mr. Albers discussed the variance issue regarding the New Water Treatment Plant.

Mr. Albers said he spoke to Attorney Doug Lowe yesterday. He stated that he would discuss this more in depth at some point with Mr. Conkel.

Mr. Albers discussed in depth executive session discussions regarding economic development.

10. EXECUTIVE SESSION

Mr. Carlisle made a motion, second by Mr. Fox to go into Executive Session at 1:41 p.m. to discuss pending litigation, legal counsel John Albers being present.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

RETURNED FROM EXECUTIVE SESSION AT 1:59 P.M.

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11. TRUSTEES' COMMENTS

Mr. Fox stated that he greatly appreciated whoever had any involvement in helping out the City of Pataskala with their water break. He asked Mr. Gilcher to express his appreciation to the staff.

Mr. Carlisle stated that at the Etna Township Trustee meeting they waived the zoning fee for the District's New Water Treatment Plant project.

Mr. Carlisle discussed the possibility of placing the new water filling station in the future at the Fire District. He stated that this is something that the District might want to consider when planning this project.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 2:10 p.m.

ATTEST: 
LAWRENCE KRETZMANN SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

July 11, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE