

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
February 27, 2018**

1. OPENING

The February 27, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The Pledge of Allegiance was led by Mr. Gilcher. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, John Albers and those members of the public who signed the February 27, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of February 13, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE/CLEARWELL FLOOR SLAB UPDATE:

Mr. Conkel reported that the contractor continues to pour the center piers. He stated that they are continuing to evaluate the floor slabs. He stated that they have a phone

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conference progress meeting every Tuesday in order to stay updated with the progress of the floor slabs.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated the tank is up and the roof is on. He stated that now it is just a matter of how the weather will cooperate so the contractor can begin the painting.

SUMMIT ROAD BID:

Mr. Conkel stated he would like to advertise for bids on March 7, 2018 and on March 14, 2018. He stated that they will open bids on April 16, 2018 at 11:00 a.m.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-011 AUTHORIZING JOHN CARLISLE, PRESIDENT, BOARD OF TRUSTEES, SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT FOR CONSTRUCTION OF THE SUMMIT ROAD AND CABLE ROAD WATER LINE IMPROVEMENTS; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

WHEREAS, THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT DESIRES TO CONSTRUCT THE SUMMIT ROAD AND CABLE ROAD WATER LINE IMPROVEMENTS; AND

WHEREAS, THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT INTENDS TO APPLY FOR A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) LOAN FOR THE CONSTRUCTION OF THE SUMMIT ROAD AND CABLE ROAD WATER LINE IMPROVEMENTS.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-011 WAS APPROVED.

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MISCELLANEOUS BOARD UPDATES:

Mr. Conkel reported that during the recent rain event the District did have one SSO regarding the Annette and Broad Street lift station. He stated that this rain event affected the Annette and Broad Street lift station on Sunday morning and stated that the lift station overflowed for about two hours. He stated that as a result of this issue he has requested a proposal to have an I&I study done for this area.

Mr. Carlisle inquired about the sewer issue at the Etna United Methodist Church. He stated that he had received a call regarding this over the weekend. Mr. Gilcher explained that a contractor had left a board in a manhole which caused an issue with sewer coming out of the manhole. Mr. Gilcher stated that the contractor fixed the problem at his own expense.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-012 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-012 WAS APPROVED.

Mrs. Carrelli presented a copy of the water shut off list. She stated that there were 39 door tags distributed on 02/26/18. She stated that as of today 21 accounts remain on the list to be shut off on 02/28/18.

Mr. Carlisle inquired if the District has had any issues with the Shamrock Motel. Mr. Gilcher stated that there have been no issues in a long time.

9. ATTORNEY'S REPORT

Mr. Albers requested an executive session with the Board of Trustees.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (8), for the purpose of considering confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or

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personal financial statement of an applicant for economic development assistance and the information is directly related to a request for economic development assistance that is to be provided or administered under Ohio Revised Code Chapter 715, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
The Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

Seconded by Mr. Fox

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

Entered executive session at 3:13pm

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

Motion Carried.

Returned from Executive Session at 4:29 P.M.

11. TRUSTEES' COMMENTS

Mr. Kretzmann inquired about the timing for a potential upcoming special meeting. Mr. Carlisle stated that they could schedule it as early as Wednesday, March 7, 2018 at 9:00 a.m.

12. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Fox that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:32 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

February 27, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE