

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

February 23, 2016

1. OPENING

The February 23, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were Don Rector, Rhonda Loomis, Bobbie O'Keefe and Jackie Hager, also an attorney with Carlile Patchen & Murphy LLP.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Carlisle seconded. Vote, all aye. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a Motion, seconded by Mr. Kretzmann, to approve the Minutes of the February 9, 2016 Minutes with the following corrections: 1) Mr. Meade had abstained on the vote to approve the minutes of February 9, 2016, but the Minutes showed he approved them; and 2) On page 3, paragraph continuing from page 2, the word "not" should be removed before the word "minimal." All voted aye to approve the Minutes with corrections. Motion carried.

4. MOTION TO PAY BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle, to pay the bills as presented. All voted aye. Motion carried.

5. COMMUNICATIONS

a. Cumberland Links Condos Sewer Abatement Request: Ms. Loomis presented a request by the Cumberland Links Condo Association for an abatement of their sewer charges for February and March as a result of a water leak on the property. Ms. Loomis stated that the association has been requesting sewer abatements every year due to leaks. Mr. Rector explained that the water lines within the condo property are made of copper and are getting old, and that dielectric unions should be used to prevent continued corrosion, which causes the water leaks.

February 23, 2016

Page 1 of 4

The board expressed concern that the condo association is not working on a permanent resolution to the problem, and that the district should not be giving ongoing abatements if the property owner is not correcting the problem. The board stated that its decision on abatements will be influenced by the property owner actually correcting the problem that is causing the leak. Mr. Rector indicated the condo association will be installing the appropriate tapping saddle at the corp stop as part of the abatement process, but Mr. Carlisle noted this will not solve the overall problem within the development. The board asked Mr. Rector to find out from the condo association president what is being done to correct the underlying problem so that the association does not have to request further abatements. Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann to grant a sewer charge abatement to the Cumberland Links Condos in the amount of \$1,176.51. Upon voice vote, all voted aye. The Motion was approved. The board then requested that Mr. Rector correspond with the association to obtain more information about future repairs to the condo water system.

b. Adam Fazio Promissory Note Request: Mr. Fazio attended the board meeting to request a promissory note for payment of the connection charges for the property he purchased. Mr. Fazio stated that he purchased a very old historic home that was moved to its current location many years ago, and that the home has numerous problems that he is trying to repair. He is trying to rehab the home so that it can be an attractive historic home within the community. He indicated that it has been extremely difficult and time-consuming to locate easements owned by other utilities in order to determine where the on-site water and sewer lines can be placed, and given his overall costs he cannot pay the entire connection fee up-front. Mr. Fazio requested a 10 year promissory note, and Mr. Rector indicated this was beyond his decision making authority. Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle, to grant Mr. Fazio a ten-year promissory note for the payment of fees related to the connection of water and sewer to his property. Upon voice vote, all voted aye. The Motion was approved.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. Water Supply Revolving Loan Account (WSRLA) Resolutions: Mr. Rector reported that he would be presenting three resolutions to the board for approval. The resolutions authorize applications for funding to be submitted to the Ohio EPA's WSRLA for three projects and also to the Disadvantaged Community Program for one project. Mr. Rector stated that grant funds may be available through the Disadvantaged Community Program for the project that will serve the New Life Christian Church on Summit Road, because the church is currently under Findings and Order from the EPA.

i. Resolution No. 2016-013: Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to approve a resolution authorizing the district to submit an application for funding through the Ohio EPA WSLRA of the new water treatment center, a new water tower, and new waterlines to serve existing and new customers. Upon roll call vote, all voted aye. Resolution No. 2016-013 was approved.

ii. Resolution No. 2016-014: Mr. Carlisle made a Motion, which was seconded by Mr. Kretzmann, to approve a resolution authorizing the district to submit an application for funding through the Ohio EPA WSLRA for the construction of a new elevated water tank to serve new and existing customers. Upon roll call vote, all voted aye. Resolution No. 2016-014 was approved.

iii. Resolution No. 2016-015: Mr. Meade made a Motion, which was seconded by Mr. Kretzmann, to approve a resolution authorizing the district to submit an application for funding through the Ohio EPA WSLRA and the Disadvantaged Community Program for the construction of new waterlines along Refugee, Summit, Woodside and Haven Corners Roads to serve existing and future customers. Upon roll call vote, all voted aye. Resolution No. 2016-015 was approved.

b. Salt Bids: Mr. Rector stated that it was time to advertise for salt bids for the upcoming year. He presented Resolution No. 2016-016 for review and approval by the board. Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle, to advertise for salt bids. Upon roll call vote, all voted aye. Resolution No. 2016-016 was approved.

c. Vehicle Report: Mr. Rector advised the board that the vehicle report was in the board packet, which shows the January 2016 vehicle fuel and mileage data for the district.

d. Govdeals Sales: Mr. Rector told the board that the district sold a number of things on the Govdeals website, including the old S-10 truck that was no longer in use.

8. OFFICE MANAGER'S REPORT

a. Resolution to Certify Delinquent Accounts: Ms. Loomis presented Resolution No. 2016-017 to certify delinquent accounts to the Licking County Auditor for collection. Mr. Kretzmann made a Motion to approve the resolution. Mr. Meade seconded the Motion. Upon roll call vote, all voted aye. Resolution No. 2016-017 was approved.

b. Evaluations: Mr. Loomis notified the board that staff reviews were completed and ready for the board to review.

9. ATTORNEY'S REPORT

None.

10. **EXECUTIVE SESSION**

None.

11. **ADDITIONAL PUBLIC COMMENTS**

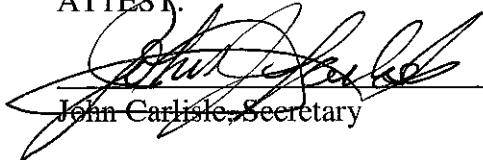
None.

12. **TRUSTEE COMMENTS**

Mr. Carlisle moved to adjourn, and Mr. Meade seconded the Motion.

The meeting was adjourned at 1:52 pm.

ATTEST:



John Carlisle, Secretary