

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
SPECIAL MEETING
DECEMBER 28, 2017**

1. OPENING

The December 28, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00 p.m. The Pledge of Allegiance was led by Mr. Carlisle. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Josephine Carrelli, Kathy Killen, and those members of the public who signed the December 28, 2017 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Fox to approve the minutes of the Board meeting of December 12, 2017. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

Jim Duffy thanked the Board for the walk through at the new Water Treatment Plant and looks forward to another walk through when it is complete.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated they continue to form the support system for the slabs and continue to bring up the foundation for the filters between the clearwell and detention tank and continue to pour concrete for the detention tank walls.

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SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they will return on January 3rd to continue to weld the steel. They will work in 10 day rotations.

CRAWFORD EASEMENT OFFER:

Mr. Conkel stated they have reached an agreement on the Crawford easement. This will get water service from Ellington Village to Hollow Rd. Mr. Conkel would like to offer \$10,000 and 3 water taps for the $\frac{3}{4}$ acre property. Mr. Conkel indicated they still need one additional easement for the Dalgarn property.

Mr. Kretzmann made a motion, second by Mr. Fox, to allow the General Manager, Lee Conkel, to negotiate for the Crawford and Dalgarn property easement on behalf of the District.

Upon Roll Call vote, all voted aye. Motion carried.

OWDA LOAN AGREEMENT CONFIRMATION -SIGNATURES ONLY:

Mrs. Killen stated the OWDA is being audited and they need signature confirmation on the loan amounts with the District. Mr. Fox signed the necessary forms.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2017-056 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

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UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-056 WAS APPROVED.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox.

**R 2017-057 RESOLUTION TO REMOVE DEFERED SANITARY SEWER SPECIAL ASSESSMENT AS IT HAS BEEN PAID IN FULL BY THE SELLER, RUTH BLAIN
Parcel# 025-067854-00.000 Project#8013/10326 Deferred Assessment**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-057 WAS APPROVED.

Mrs. Carrelli presented a copy of the water shut off list. She stated that there were 38 accounts still on the shut off list. Door Tags will be distributed 12/29/17 and the shut offs will be 1/3/18.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no executive session at this meeting.

11. TRUSTEES' COMMENTS

Mr. Fox wanted to wish everyone a belated Merry Christmas and Happy New Year. He apologized for not making it to the walk through at the new Water Treatment Plant construction site.

Mr. Kretzmann wanted to thank to the staff for all their work in 2017 and looks forward to another good year.

Mr. Carlisle wanted to wish everyone a belated Merry Christmas and Happy New Year. Another walk through will be scheduled for water treatment plant site when the weather warms up.

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12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 1:17 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

SPECIAL BOARD MEETING

December 28, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE

Jim Duffy

27 DAISY DR