

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
December 27, 2018**

1. OPENING

The December 27, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mrs. Carrelli. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, and those members of the public who signed the December 27, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a motion, second by Mr. Fox to approve the minutes of the Board meeting of December 11, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications at this time.

6. PUBLIC COMMENTS

There were no public comments.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated they continue to work on the building's interior, they have connected the 18" sanitary sewer by York Rd. They are in the process of cleaning up

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the clear wells and hope to be starting up some of the equipment in the next couple of weeks.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they are continuing to complete the final items required before they can fill the tank. The line to the tank has been filled and the disinfection tests have been completed and are good. The remaining items that need to be completed before the tank can be filled should be done in the next couple of weeks.

SUMMIT ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they have completed the Summit Rd and Cable Rd portions of the line and are looking to make the connection across Woodside Dr and Summit Rd and across Cable and Woodside Dr next week. They also have a few tie-ins they have to make in some pretty wet areas so it will be dependent on the weather.

REFUGEE ROAD WATER LINE CONSTRUCTION UPDATE:

Mr. Conkel stated they still have the valve vault at Watkins Rd and US 40 To install. He said he has met with the county engineer and ODOT to put Together the plan and will be cutting the line to install the vault next Thursday the 3rd.

WELL DRILLING UPDATE:

Mr. Conkel stated it will be advertised on Jan 2nd and 9th and open on January 23, 2019. He hopes to have them drilling a couple of weeks after that. This is at the National Trails location South of US 40.

RO CONCENTRATE LINE:

Mr. Conkel stated we are checking on the contractors and Mr. Albers is handling the correspondence on this project.

2018 APPROPRIATION RESOLUTION AMENDMENT:

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Mr. Conkel stated we received more tap fees than expected and was able to pay for some smaller projects out of pocket instead of taking out loans for them.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox

R 2018-061 BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT THAT AMENDS RESOLUTION 2018-005 TO PROVIDE FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF SAID BOARD OF TRUSTEES, DURING THE FISCAL YEAR, ENDING DECEMBER 31, 2018, FOLLOWING SUMS BE AND THE SAME ARE HEREBY SET ASIDE AND APPROPRIATED FOR THE SEVERAL PURPOSES FOR WHICH EXPENDITURES ARE TO BE MADE FOR AND DURING SAID FISCAL YEAR, AS FOLLOWS, VIZ: THAT THERE BE APPROPRIATED FROM THE ENTERPRISE FUND FOR THE FOLLOWING EXPENSES:

OPERATING	\$ 1,833,919.83
COLLECTIONS	\$ 862,410.50
CONSTRUCTION	\$ 321,862.75
ADMINISTRATIVE	\$ 918,396.72
DEBT PAYMENT	\$ 6,636,374.00
CAPITAL EXPENSE	\$ 900,000.00
TOTAL APPROPRIATIONS	\$11,472,963.80

2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-066 WAS APPROVED.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2018-067 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

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UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-067 WAS APPROVED.

Mrs. Carrelli presented a copy of the water shut off list. 49 door tags were left 12/27/18 to be shut off on Wednesday January 3, 2019. She stated that due to the holidays the shut offs were pushed back to the first week of January.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no executive session.

11. TRUSTEES' COMMENTS

Mr. Carlisle stated the organizational meeting will be January 8th 2019 at 3:00pm. He said he has enjoyed being the chairman of the Board for the last 2 years and wishes everyone a Happy New Year.

Mr. Fox said Merry Christmas and have a safe and Happy New Year.

Mr. Kretzmann expressed the same sentiments for the year and hopes for a better 2019.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:08p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

December 27, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE