

# Southwest Licking Community Water & Sewer District



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## JOB POSTING – Construction Inspector Posted: May 27, 2022

The Districts Construction Inspections Department has an opening for the following position:

Job Title: Construction Inspector  
Pay Range: \$25.20 – \$33.60 DOQ

Interested candidates should submit a resume and cover letter to CJ Gilcher, Utilities Superintendent. This posting will remain open until June 24, 2022.

### JOB SUMMARY

This is a skilled position responsible for the daily on-site inspections of water distribution and wastewater collection facilities, including mainlines and service lines. This position also conducts locations of water and sanitary sewer lines per the agreement with the Ohio Utility Protections Service (OUPS).

### ESSENTIAL JOB FUNCTIONS

- Responsible for the on-site inspection of water and/or sanitary sewer mainline installations and treatment facility construction and/or expansion.
- Ensures that all water and sanitary sewer mainlines, and facilities are constructed and installed in accordance with the district's Construction and Material Specifications and Standard Drawings.
- Responsible for ensuring current as-built drawings are maintained for each assigned inspection project.
- Ensures contractors hired to perform water and sanitary sewer mainline or service line repairs do so in accordance with the district's Construction and Material Specifications and Standard Drawings.
- Performs on-site inspections of all house services for both water and sewer.
- Performs utility locates.
- Reviews new construction plans submitted to the district for approval.
- Assists Construction Department Supervisor with punch list preparation and walk through scheduling.
- Provides recommendations and suggestions to the Utilities Superintendent and Construction Department Supervisor on construction practices and methodologies.
- Interprets district policies and regulations for contractors working in the district and enforces safety regulations.
- Interprets specifications and blueprints.
- Assists Construction Department Supervisor in coordination of construction with all contractors in regard to any repair, excavation, or restoration activities performed on all water distribution and wastewater collection facilities owned and operated by the district.
- Responsible for on-site inspections of house services.
- Resolves customer complaints associated with construction activities.
- Assists in termination of all delinquent water services and excavation, if required for termination.
- General housekeeping items as assigned by the Utilities Superintendent or Construction Department Supervisor.

- Additional duties and support as required by the Utilities Superintendent or Construction Department Supervisor.

## **COMPETENCIES**

- Detail-oriented, disciplined, accountable for results, and strong decision-making ability.
- Works well with others, great team player, and handles conflict/change with an open mind.
- Strong organizational and time-management skills, with the ability to prioritize tasks.
- Strong oral and written communication skills.

## **MINIMUM QUALIFICATIONS**

- General knowledge of principles, practices, materials, and equipment used in construction.
- General knowledge of construction inspection activities, including but not limited to reporting, documenting, and the resolution of customer complaints.
- General understanding of the requirements of OUPS is required.
- High school diploma or equivalent and a minimum of 3 years of experience in the principles, practices, materials, and equipment associated with construction, or any combination of experience and training sufficient to indicate ability to do the work.
- Valid Ohio Driver's License.

## **WORK ENVIRONMENT**

This job operates both inside and outside in heat/cold, wet/humid, and dry/arid conditions. Frequently required to use personal protective equipment to prevent exposure to hazardous materials.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. Occasionally ascends/descends a ladder during on-site inspections. Constantly works in outdoor weather conditions.

This position requires the ability to occasionally lift up to 50 pounds.

## **POSITION TYPE / EXPECTED HOURS OF WORK**

This is a full-time position, and hours of work and days are Monday through Friday, **7:00am to 3:30pm** Hours are subject to change based on business needs

To Apply: Please submit your resume and cover letter detailing your credentials, experience, and references:

Mail: Southwest Licking Community Water and Sewer District  
c/o: CJ Gilcher, Utilities Superintendent  
P.O. Box 215  
Etna, OH 43018

Email: [cgilcher@swlcws.com](mailto:cgilcher@swlcws.com)

All resumes submitted within the timeframe noted above will be reviewed and considered for qualifications. The Southwest Licking Community Water and Sewer District reserves the right to determine if an applicant meets the essential qualifications of the open position.

The SWLCWS District is an equal opportunity employer.