

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
August 27, 2019**

1. OPENING

The August 27, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 3:00 p.m. The pledge of allegiance was led by Mrs. Killen. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were CJ Gilcher, Kathy Killen and Josephine Carrelli.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the regular Board meeting of August 13, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Gilcher stated they continue to work on the demolition of the old water plant. The final grading has been completed. The water line has been installed and in service and the electric tie over has been installed and is almost complete. They are going to

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finish up the tie over on Thursday (8/29) morning at 5am so the office is not without power. The pavement has been completed but the striping of the parking lot still needs to be done.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Gilcher stated the punch list items are now complete. The pay applications are being worked on to close out the project.

REFUGEE ROAD WATER LINE UPDATE:

Mr. Gilcher stated the punch list items are now complete. The pay applications are being worked on to close out the project.

WATER TREATMENT CENTER CONCENTRATE FORCE MAIN UPDATE:

Mr. Gilcher stated all of the easements have been negotiated. He is waiting on the final documents from Hull Inc on the re-alignments and will then start getting the easements signed.

NATIONAL TRAIL WELLFIELD UPDATE:

Mr. Gilcher stated the testing was completed last week and he is waiting on the report from Eagon and Associates to say what the capacity is looking like.

NORTH (SR161) WWTP UPDATE:

Mr. Gilcher stated we received the NPDES discharge permit from the Ohio EPA and he would recommend that we start the negotiations on a piece of property in that area soon.

WEST WWTP UPDATE:

Mr. Gilcher stated the NPDES discharge permit is being place for public comments on August 29 for 50 days.

TS TECH AMERICAS INC DEVELOPMENT AGREEMENT-RESOLUTION:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

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R 2019-046 RESOLUTION

1. **RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH TS TECH AMERICAS, INC, FOR THE TS TECH AMERICA CROSS DOCK PROJECTPROJECT;**
2. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-046 WAS APPROVED.

CUMBERLAND CROSSING SECTION 6 WATER-BILL OF SALE:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox.

R 2019-047 RESOLUTION

1. **WHERE AS THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH PULTE HOMES, INC. FOR CUMBERLAND CROSSING SECTION 6 ON JUNE 28, 2016, AND**
2. **PULTE HOMES, INC. HAS COMPLETED ALL REMAINING PUNCH LIST ITEMS AND HAS FULLFILLED ITS CONTRACTUAL REQUIREMENTS REGARDING THE CONSTRUCTION OF THE WATER LINE INFRASTRUCTURE, AND**
3. **THE BOARD OF TRUSTEES APPROVES OF SAID BILL OF SALE FOR THE WATER LINE FACILITIES IN CUMBERLAND CROSSING SECTION 6, AND**
4. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-047 WAS APPROVED.

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CUMBERLAND CROSSING SECTION 6 SANITARY SEWER-BILL OF SALE:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-048 RESOLUTION

1. WHERE AS THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH PULTE HOMES, INC., FOR CUMBERLAND CROSSING SECTION 6 ON JUNE 28, 2016, AND
2. PULTE HOMES, INC. HAS COMPLETED ALL REMAINING PUNCH LIST ITEMS AND HAS FULLFILLED ITS CONTRACTUAL REQUIREMENTS REGARDING THE CONSTRUCTION OF THE SANITARY SEWER INFRASTRUCTURE, AND
3. THE BOARD OF TRUSTEES APPROVES OF SAID BILL OF SALE FOR THE SANITARY SEWER FACILITIES IN CUMBERLAND CROSSING SECTION 6, AND
4. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-048 WAS APPROVED.

MISCELLANEOUS:

Mr. Fox asked Mr. Gilcher if we were moving forward with anything in the Alexandria area. Mr. Gilcher stated there is an issue with the flood plain study. A road was put in across the stream possible without a permit. The District is currently at a standstill until the property owner and the county solve the issue.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

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RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-049 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2019-049 WAS APPROVED.

Mrs. Carrelli stated 40 door tags were left 8/26/19 and 28 customers remain on the list to be shut off Wednesday 8/28/19.

Mrs. Carrelli stated C-Max will be coming next week to audit the personnel files and make sure everything is compliant. She also stated September is the last month we are contracted with C-Max.

9. ATTORNEY'S REPORT

Mr. John Albers was not present at this meeting.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (8), for the purpose of considering confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or for the purpose of considering confidential information related to negotiations with other political subdivisions respecting their request for economic development assistance, and

The information is directly related to a request for economic development assistance that is to be provided or administered under Ohio Revised Code Chapter 715, or other permissible ode section or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

The Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public finds to be made in connection with the economic development project.

Seconded by Mr. Fox

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

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Entered executive session at 3:12 p.m.

Mr. Kretzmann made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

Motion Carried.

Returned from Executive Session at 3:30 p.m.

11. TRUSTEES' COMMENTS

Mr. Carlisle stated he has been in contact with the County Engineer regarding Mr. Smith's property on Refugee Rd with the water ponding issue and it is in a flood plain. He stated a tile cannot be put in to drain it and the property owner cannot fill it in. He said they are going back up tomorrow to open it up one last time and that is all that can be done. If there ever was a 6" tile there, it was there when it was not supposed to be.

Mr. Carlisle will send the engineer an email to confirm the conversation so it is in writing.

Mr. Carlisle stated the 1 acre property in Etna that the old tank was on that is still owned by the District is being rezoned back to Ag. It will not affect the District because we are a utility.

Mr. Fox asked why we still own it if there is nothing there. Mr. Carlisle stated the District should keep it in case it is needed for a tank in the future.

Mr. Carlisle made a motion, second by Mr. Fox, for the Board to support the rezoning of the 1 acre property in Etna Township off of South St. back to Ag.

Upon Roll Call vote, all voted aye. Motion carried.

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12. ADJOURNMENT

Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye.
The meeting was adjourned at 3:37 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

August 27, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE