

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**SPECIAL BOARD MEETING MINUTES  
November 2, 2023**

**1. OPENING**

The November 2, 2023, Special Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Stepp, and Mrs. Carter were present at roll call. Also present were Josephine Carrelli, Nick Eippert, CJ Gilcher, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mrs. Carter, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. PUBLIC COMMENTS**

Mark Evans requested information regarding the loan for the Wagram Wastewater Treatment Plant. He wanted to know what the payments were going to be for the loan and what revenues are needed. He asked Mr. Stepp as the Etna Representative to provide that information.

**4. EXECUTIVE DIRECTOR'S REPORT**

**VILLAGE OF KIRKERSVILLE WATERLINE PROJECT UPDATE AND  
POSSIBLE ACTION TO APPROVE THE INTERGOVERNMENTAL  
COOPERATION AGREEMENT:**

Mr. Eippert said Kirkersville had a second reading at last night's Village Council meeting on the proposal from the District and did not move to adopt as an emergency. The third reading should be next month, and they mentioned they may have some small edits to the scope of the project but until they can meet again, he does not know what they might be. Mr. Eippert said they still intend to submit an OPWC application for that project.

Mrs. Carter asked if there were any specific concerns that seem to be holding them back.

Mr. Eippert said there were some concerns from some of the residents about the inclusion of

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Loop and Keller Rd. into a future project.

**OPWC UPDATE AND POSSIBLE ACTION TO AUTHORIZE AN OPWC  
APPLICATION FOR SUMMIT ROAD WATER AND SEWER EXTENSION:**

Mr. Eippert presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp.

**R 2023-128**

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS(S), AND TO EXECUTE AGREEMENTS AS MAY BE REQUIRED.**

**WHEREAS, THE STATE CAPITAL IMPROVEMENT PROGRAM AND LOCAL TRANSPORTATION PROGRAM BOTH PROVIDE FINANCIAL ASSISTANCE TO POLITICAL SUBDIVISIONS FOR CAPITAL IMPROVEMENTS TO PUBLIC INFRASTRUCTURE;**

**WHEREAS, THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT IS PLANNING TO MAKE CAPITAL IMPROVEMENTS TO THE SUMMIT ROAD WATER AND SEWER EXTENSION PROJECT; AND**

**WHEREAS, THE INFRASTRUCTURE IMPROVEMENT HEREIN ABOVE DESCRIBED IS CONSIDERED A PRIORITY NEED FOR THE COMMUNITY AND IS A QUALIFIED PROJECT UNDER THE OPWC PROGRAMS.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:**

- 1. THE EXECUTIVE DIRECTOR IS HEREBY AUTHORIZED TO APPLY TO THE OPWC FOR FUNDS AS DESCRIBED ABOVE.**
- 2. THE EXECUTIVE DIRECTOR IS HEREBY AUTHORIZED TO ENTER INTO ANY AGREEMENTS AS MAY BE NECESSARY AND APPROPRIATE FOR OBTAINING THIS FINANCIAL ASSISTANCE.**
- 3. THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**

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**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-128 WAS APPROVED.**

**5. TRUSTEES' COMMENTS**

Mr. Stepp said he has never seen or presented a proposal that diverts funds from schools at any given time and it was never an option that was discussed by the Board to his knowledge. The Board's position on financing of future capacity has always been for development to pay for development and said any rumors that contradict that are completely untrue.

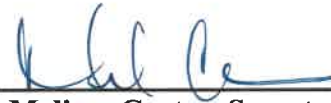
Mr. Kretzmann said that as he told Mark Evans at the last meeting, Mr. Roberts is the contact for him to obtain the information he is requesting regarding the Wagram Wastewater Treatment Center. He said once the information is available it will be released properly but any estimates need to come from the Executive Director.

**6. ADJOURNMENT**

Mr. Stepp made a motion, second by Mr. Kretzmann that the meeting would be adjourned.

Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:09 p.m.

ATTEST:



**Melissa Carter, Secretary**