

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
September 28, 2023**

**1. OPENING**

The September 28, 2023, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Stepp, and Mrs. Carter were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Nick Eippert, James Roberts, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Stepp, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Kretzmann made a motion, seconded by Mr. Stepp to approve the meeting minutes from the September 14, 2023, Regular Meeting.

Upon roll call vote, all voted aye. Motion carried.

**4. PAYMENT OF BILLS**

Mrs. Carter moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon roll call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

There were no communications.

**6. PUBLIC COMMENTS**

Gary Burkholder asked for an update on how the Wagram Wastewater Treatment Plant would be paid for. He said he is aware of an OWDA loan but wants to know how the loan will be paid back.

Mr. Gilcher said they are looking into options now and it would be developer incentives or tap and capacity fee increases to pay for it. He said the Board has said that development should pay for development.

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Mark Evans wanted to know why the archiving of meetings has not been addressed and thinks they should be for transparency. He is also concerned about the cost of the Wagram plant being pushed onto residents if TIFS are used. He also said he feels there is a conflict of interest with Mr. Platte being the consultant for the District and the Administrator for Jersey Township. He wanted to know who he is representing at this meeting, the District or Jersey Township.

**7. GENERAL MANAGER'S REPORT**

**RMP DEVELOPMENT UPDATE:**

Mr. Platte said he continues to work with Mr. Gilcher and Mr. Eippert on the various projects. He said he has met with Mr. Roberts a couple times and appreciate him taking the time to do that. He said he attended a County Commissioner meeting that included an update from MORPC on their planning efforts that they are working with the EPA on. He said Mr. Bubb made them aware that Mr. Roberts was hired by the District and that he felt it was an excellent hire. Mr. Platte said he suggested that MORPC meet with Mr. Roberts and said they look forward to working with him.

Mr. Platte also said there is a Kirkersville committee hearing on the water agreement that was proposed has been passed back and forth and he plans to attend that meeting.

**YORK ROAD WTC PHASE II PROJECT UPDATE:**

Mr. Gilcher said they are very close to being able to submit for the permit to install for the Phase II project. He said he did discuss with the engineer some pre-procurement of some equipment to make sure the project moves forward. They are working on getting some cost estimates on the equipment to put a bid package together. This project also includes the renovation of the administration building.

**RESOLUTION TO APPROVE GUARANTEED MAXIMUM PRICE AMENDMENT FOR THE WAGRAM WASTEWATER TREATMENT CENTER PROJECT WITH THE SHOOK CONSTRUCTION COMPANY:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mrs. Carter

**R 2023-109**

- 1. WHEREAS THE DISTRICT IS IN NEED OF CONSTRUCTING THE WAGRAM WASTEWATER TREATMENT CENTER TO PROVIDE SANITARY SEWAGE**

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2. TREATMENT SERVICES FOR EXISTING AND FUTURE CUSTOMERS, AND
3. WHEREAS THE CONSTRUCTION MANAGER AT RISK (SHOOK CONSTRUCTION COMPANY) SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED A GUARANTEED MAXIMUM PRICE FROM SHOOK CONSTRUCTION AS SHOWN ON EXHIBIT A, AND
4. WHEREAS THE INTERIM GENERAL MANAGER HAS REVIEWED THE GUARANTEED MAXIMUM PRICE BID AND RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH SHOOK CONSTRUCTION COMPANY TO COMPLETE THE PROPOSED PROJECT FOR THE WAGRAM WASTEWATER TREATMENT CENTER PROJECT, AND
5. THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT WITH SHOOK CONSTRUCTION COMPANY TO CONSTRUCT THE WAGRAM WASTEWATER TREATMENT CENTER PROJECT IN AN AMOUNT NOT TO EXCEED \$84,772,900.00 AND HEREBY AUTHORIZES THE PRESIDENT, BOARD OF TRUSTEES TO EXECUTE THE CONTRACT DOCUMENTS, AND
6. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-109 WAS APPROVED.

**RESOLUTION TO APPROVE CONSTRUCTION CONTRACT DOCUMENTS FOR THE SR 161 ELEVATED STORAGE TANK PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2023-110**

1. WHEREAS THE DISTRICT IS IN NEED OF CONSTRUCTING THE SR 161 ELEVATED STORAGE TANK PROJECT IN ORDER TO PROVIDE POTABLE WATER FOR EXISTING AND FUTURE CUSTOMERS, AND
2. WHEREAS THE INTERIM GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM THE CONTRACTING COMPANIES AS SHOWN ON EXHIBIT A, AND

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3. WHEREAS THE GENERAL MANAGER HAS REVIEWED THE BIDS AND RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH CALWELL TANKS, INC. TO COMPLETE THE PROPOSED PROJECT FOR THE SR 161 ELEVATED STORAGE TANK PROJECT, AND
4. THEREFORE, THE BOARD OF TRUSTEES APPROVES THE CONTRACT WITH CALDWELL TANKS, INC. TO PROVIDE THE SR 161 ELEVATED STORAGE TANK PROJECT, IN AN AMOUNT NOT TO EXCEED \$5,550,000.00 PENDING FINAL REVIEW BY THE UNITED STATES DEPARTMENT OF AGRICULTURE, AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE NOTICE OF AWARD, CONTRACT DOCUMENTS, AND THE NOTICE TO PROCEED, AND
5. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-110 WAS APPROVED.

**RESOLUTION TO AUTHORIZE PURCHASE OF A 2023 CASE TR310B T4 SKID STEER FROM THE SOUTHEASTERN EQUIPMENT COMPANY:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mrs. Carter

**R 2023-111**

1. RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2023 CASE TR310B T4 SKID STEER FOR THE WATER DEPARTMENT IN THE AMOUNT NOT TO EXCEED \$75,000.00 FROM SOUTHEASTERN EQUIPMENT COMPANY, HEATH, OHIO THROUGH THE STATE OF OHIO PROCUREMENT, DEPARTMENT OF ADMINISTRATIVE SERVICES, CONTRACT NO. RSC008252; AND,
2. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-111 WAS APPROVED.

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**RESOLUTION TO AUTHORIZE WORTHINGTON ROAD TRUNKLINE  
SANITARY SEWER IMPROVEMENTS PROJECT REQUEST FOR  
QUALIFICATIONS PROCESS:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2023-112**

**WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HAS DETERMINED THE NEED TO DESIGN THE WORTHINGTON ROAD TRUNKLINE SANITARY SEWER IMPROVEMENTS PROJECT TO SERVICE FUTURE CUSTOMERS, AND;**

**THEREFORE: THE BOARD OF TRUSTEES HEREBY AUTHORIZES THE GENERAL MANAGER TO DRAFT AND ADMINISTER A "REQUEST FOR QUALIFICATIONS" PROCESS FOR THE DESIGN OF THE WORTHINGTON ROAD TRUNKLINE SANITARY SEWER IMPROVEMENTS PROJECT AS MENTIONED ABOVE.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-112 WAS APPROVED.**

**RESOLUTION TO AUTHORIZE OUTVILLE ROAD ELEVATED WATER  
STORAGE TANK AND BOOSTER STATION EXPANSION PROJECT  
REQUEST FOR QUALIFICATIONS PROCESS:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2023-113**

**WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER**

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**DISTRICT HAS DETERMINED THE NEED TO DESIGN THE OUTVILLE ELEVATED STORAGE TANK AND BOOSTER STATION EXPANSION PROJECT TO SERVICE EXISTING AND FUTURE CUSTOMERS, AND;**

**THEREFORE: THE BOARD OF TRUSTEES HEREBY AUTHORIZES THE GENERAL MANAGER TO DRAFT AND ADMINISTER A “REQUEST FOR QUALIFICATIONS” PROCESS FOR THE DESIGN OF THE OUTVILLE ELEVATED STORAGE TANK AND BOOSTER STATION EXPANSION PROJECT AS MENTIONED ABOVE.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-113 WAS APPROVED.**

**RESOLUTION TO AUTHORIZE MORSE ROAD/MINK STREET BOOSTER STATION AND WATERLINE EXTENSION PROJECT REQUEST FOR QUALIFICATIONS PROCESS:**

Mr. Gilcher presented a resolution for the Board’s consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2023-114**

**WHEREAS: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HAS DETERMINED THE NEED TO DESIGN THE MORSE ROAD/MINK STREET BOOSTER STATION AND WATERLINE EXTENSION PROJECT TO SERVICE EXISTING AND FUTURE CUSTOMERS, AND;**

**THEREFORE: THE BOARD OF TRUSTEES HEREBY AUTHORIZES THE GENERAL MANAGER TO DRAFT AND ADMINISTER A “REQUEST FOR QUALIFICATIONS” PROCESS FOR THE DESIGN OF THE MORSE ROAD/MINK STREET BOOSTER STATION AND WATERLINE EXTENSION PROJECT AS MENTIONED ABOVE.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN**

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**COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-114 WAS APPROVED.**

**8. OFFICE MANAGER'S REPORT**

**RESOLUTION TO CERTIFY DELINQUENTS TO LCA:**

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mrs. Carter

**R 2023-115**

**RESOLUTION TO CERTIFY DELINQUENTS TO THE LICKING COUNTY AUDITOR**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-115 WAS APPROVED.**

**WATER SHUT OFFS:**

Mrs. Carrelli stated there were 48 door tags left on Monday. 8 customers were shut off for Non payment on Wednesday and 4 of those have been turned back on.

**HEALTH INSURANCE RENEWAL:**

Mrs. Carrelli said she received a renewal for the 2024 health insurance premium with an increase of 15.73%. The carrier will shop around for additional quotes to try to get it lowered.

**RECORD RETENTION MEETING:**

Mrs. Carrelli stated a meeting needed to be scheduled. She stated the only required attendees were Mr. Kretzmann, Mr. Eippert, Mrs. Killen, and herself.

Mr. Kretzmann made a motion, seconded by Mrs. Carter to schedule a Record Retention Commission meeting on October 12, 2023, at 3:30pm, followed by the regularly scheduled meeting.

Upon roll call vote, all voted aye. Motion carried.

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**9. ATTORNEY'S REPORT**

**RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING FOR JAMES ROBERTS:**

Mr. Eippert presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mrs. Carter

**R 2023-116**

**1. RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING FOR JAMES G. ROBERTS, WHICH SHALL BE EFFECTIVE UPON THE FIRST DAY OF MR. ROBERTS EMPLOYMENT, OCTOBER 23, 2023.**

**2. THE BOARD AUTHORIZES LARRY KRETZMANN, BOARD PRESIDENT TO EXECUTE THE MEMORANDUM OF UNDERSTANDING.**

**3. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-116 WAS APPROVED.**

**RESOLUTION TO APPROVE AGREEMENT WITH BENNETT BUILDING SERVICES:**

Mr. Eippert presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2023-117**

**RESOLUTION TO APPROVE AGREEMENT WITH BENNETT BUILDING SERVICES FOR JANITORIAL SERVICES.**



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**THE BOARD AUTHORIZES THE BOARD PRESIDENT, TO EXECUTE AN AGREEMENT WITH BENNETT BUILDING SERVICES FOR JANITORIAL SERVICES FOR THE YORK ROAD AND GALE ROAD OFFICES.**

**THAT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-117 WAS APPROVED.**

**RESOLUTION TO AUTHORIZE NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER, TO AUTHORIZE LEGAL COUNSEL TO TAKE NECESSARY STEPS FOR GALE ROAD EMERGENCY ACCESS ROAD AND TO RESCIND RESOLUTION 2023-100:**

Mr. Eippert presented a resolution for the Board's consideration and approval:  
He explained that since the time Resolution 2023-100 was adopted, the property was sold to a new owner so this resolution is to authorize the good faith offer to be presented to the new owner.

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mrs. Carter

**R 2023-118**

**RESOLUTION TO AUTHORIZE THE INTERIM GENERAL MANAGER TO TRANSMIT THE NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER TO THE OWNER, TO AUTHORIZE LEGAL COUNSEL TO TAKE THE NECESSARY STEPS TO FILE AN APPROPRIATION ACTION IF THE DISTRICT IS UNABLE TO REACH AN AGREEMENT WITH THE OWNER, AND TO RESCIND RESOLUTION 2023-100.**

***WHEREAS*, THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT (HEREIN, THE "DISTRICT") HAS DETERMINED THE NEED FOR AN EMERGENCY ACCESS ROAD TO THE WASTEWATER TREATMENT FACILITY LOCATED AT 8720 GALE ROAD SW, HEBRON, OHIO 43025, FOR THE PROTECTION OF PUBLIC HEALTH AND WELFARE; AND,**

***WHEREAS*, THE DISTRICT DEEMS IT NECESSARY AS DESCRIBED HEREIN TO APPROPRIATE CERTAIN REAL PROPERTY FOR THE PURPOSE OF EMERGENCY ACCESS TO SAID WASTEWATER TREATMENT PLANT; NOW, THEREFORE,**

***BE IT RESOLVED* BY THE BOARD OF TRUSTEES AS FOLLOWS:**

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1. **THAT THE BOARD DECLARES IT NECESSARY FOR THE PRESERVATION AND PROMOTION OF PUBLIC HEALTH, SAFETY AND WELFARE TO OWN REAL PROPERTY ABUTTING REFUGEE ROAD FOR EMERGENCY INGRESS AND EGRESS TO THE DISTRICT'S GALE ROAD WASTEWATER TREATMENT FACILITY. DUE TO FLOODING AND OTHER ADVERSE CONDITIONS, THE CURRENT GALE ROAD INGRESS AND EGRESS TO THE DISTRICT'S GALE ROAD WASTEWATER TREATMENT FACILITY CANNOT BE RELIED UPON TO PROVIDE ACCESS AT ALL TIMES.**
2. **IT IS THE INTENT OF THE DISTRICT TO APPROPRIATE, IN FEE, FOR SUCH PURPOSES, THE PROPERTY DESCRIBED IN THE ATTACHED EXHIBIT A, ATTACHED HERETO AND INCORPORATED HEREIN, WHICH IS A PORTION OF LICKING COUNTY PERMANENT PARCEL NUMBER 025-068964-00.004, THE OWNER OF SUCH PARCEL BEING KOMIVI AFIADEMANYO AND AKOKO E. SEWAVI. ("OWNER").**
3. **THAT THE BOARD HEREBY AUTHORIZES THE INTERIM GENERAL MANAGER TO TRANSMIT THE NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER TO THE OWNER.**
4. **THAT THE BOARD HEREBY AUTHORIZES LEGAL COUNSEL TO FILE SUCH APPROPRIATION ACTION IN THE LICKING COUNTY COURT OF COMMON PLEAS, IF NECESSARY, IF THE DISTRICT IS UNABLE TO REACH AN AGREEMENT WITH THE OWNER FOLLOWING THE OWNER'S RECEIPT OF THE DISTRICT'S NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER.**
5. **THAT THE BOARD HEREBY DECLARES SEVEN THOUSAND SEVEN HUNDRED DOLLARS (\$7,700.00) TO BE THE VALUE OF THE PROPERTY IT SEEKS TO APPROPRIATE AND ORDERS THAT SUCH AMOUNT BE DEPOSITED WITH THE COURT OF COMMON PLEAS UPON THE FILING OF THE APPROPRIATION ACTION.**
6. **THAT THE BOARD HEREBY RESCINDS RESOLUTION 2023-100.**
7. **IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD CONCERNING AND RELATING TO THE PASSAGE OF THIS ORDINANCE WERE PASSED IN AN OPEN MEETING OF THIS BOARD AND THAT ALL DELIBERATIONS OF THIS BOARD AND OF ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2023-118 WAS APPROVED.**

**10. EXECUTIVE SESSION**

Mr. Kretzmann made a motion, second by Mr. Stepp, to enter into executive session pursuant to section 121.22 (G)(2) of the Ohio Revised Code, to consider the purchase of property for public purpose.

The three board members, Mr. Gilcher, Mr. Eippert and Mr. Roberts were included in the executive session.

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Upon roll call vote, all voted aye.  
Entered executive session at 4:22 p.m.

Mr. Kretzmann made a motion, second by Mrs. Carter to return from executive session.  
Upon roll call vote, all voted aye.

Returned from executive session at 4:44 p.m.

Mr. Kretzmann stated No resolution, rule, or formal action was taken during the executive sessions.

**11. TRUSTEES' COMMENTS**

Mr. Stepp said he wanted to address the statement regarding the recording of the meetings. He stated the administration building is the beginning stages of a remodel and he has asked for it to include audio visual equipment to make it easier to stream meetings.

Mrs. Carter said she was happy to see the MOU with Mr. Roberts get approved and officially welcomed him to the District.

Mr. Kretzmann stated the Village of Kirkersville has a meeting on October 4 at 7:00pm and the proposed agreement from the District should be on the agenda. He said he plans on attending and suggested anyone else who is interested to attend as well.

**12. ADJOURNMENT**

Mr. Kretzmann made a motion, second by Mrs. Carter that the meeting would be adjourned.

Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:47 p.m.

ATTEST:



**Melissa Carter, Secretary**

**SWLCWSD  
OFFICE REPORT  
09/28/23**

1) Connection Fees Collected

	2021	2022	1st Qtr. 2023	2nd Qtr. 2023	3rd Qtr. 2023	4th Qtr. 2023	Total 2023
Water	\$3,302,569.87	\$1,509,126.87	\$57,750.97	\$636,596.80	\$356,941.30		\$1,051,289.07
Sewer	\$2,160,023.93	\$1,127,636.52	\$28,712.00	\$304,699.36	\$157,563.00		\$490,974.36
<b>Total</b>	<b>\$5,462,593.80</b>	<b>\$2,636,763.39</b>	<b>\$86,462.97</b>	<b>\$941,296.16</b>	<b>\$514,504.30</b>	<b>\$0.00</b>	<b>\$1,542,263.43</b>

2) Billing Charges

	2021	2022	1st Qtr 2023	2nd Qtr. 2023	3rd Qtr. 2023	4th Qtr. 2023	Total 2023
Water	\$3,020,543.16	\$3,083,747.26	\$796,260.94	\$899,147.47	\$622,714.10		\$2,318,122.51
Sewer	\$6,596,057.67	\$6,661,980.99	\$1,645,164.51	\$1,745,700.12	\$1,188,576.86		\$4,579,441.49
<b>Total</b>	<b>\$9,616,600.83</b>	<b>\$9,745,728.25</b>	<b>\$2,441,425.45</b>	<b>\$2,644,847.59</b>	<b>\$1,811,290.96</b>	<b>\$0.00</b>	<b>\$6,897,564.00</b>

3) Capacity Fees

	2021	2022	1st Qtr. 2023	2nd Qtr. 2023	3rd Qtr. 2023	4th Qtr. 2023	Total 2023
Water	\$91,740.00	\$41,133.13	\$0.00	\$18,765.00	\$7,645.00		\$26,410.00
Sewer	\$84,095.00	\$40,438.12	\$0.00	\$96,075.50	\$7,645.00		\$103,720.50
<b>Total</b>	<b>\$175,835.00</b>	<b>\$81,571.25</b>	<b>\$0.00</b>	<b>\$114,840.50</b>	<b>\$15,290.00</b>	<b>\$0.00</b>	<b>\$130,130.50</b>

4) Assessment Revenue

	2021	2022	2023	Total 2023
1st Half	\$302,195.30	\$164,451.34	\$109,578.58	\$109,578.58
2nd Half	\$249,139.14	\$141,199.87	\$84,707.87	\$84,707.87
	\$551,334.44	\$305,651.21	\$194,286.45	\$194,286.45

Cash in Bank	As of 09/27/23	As of 09/26/22
*Does not allow for future expenses	\$21,266,271.23	\$24,927,893.50
Loan Payment Due 01/01/24	\$2,000,000.00	\$3,200,000.00
<b>Balance Available</b>	<b>\$19,266,271.23</b>	<b>\$21,727,893.50</b>