

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
November 22, 2022**

**1. OPENING**

The November 22, 2022, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 2:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Platte, and Mr. Stepp were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Kathy Killen, Andrew King, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

**2. ADOPTION OF AGENDA**

A resolution to certify delinquents to LCA was added to the Office Manager Report and a G3 executive session. The executive session was also requested to be moved to after Public Comments on the agenda.

Mr. Platte made a motion, second by Mr. Stepp, to approve the agenda as amended. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Kretzmann made a motion, seconded by Mr. Stepp to approve the meeting minutes from the November 9, 2022, Regular Meeting.

Upon roll call vote, all voted aye. Motion carried.

**4. PAYMENT OF BILLS**

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Stepp seconded. Upon roll call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

There were no communications to report.

**6. PUBLIC COMMENTS**

Brian Carter with Fifth Third Bank was present to discuss investment opportunities the District could investigate further if an investment policy was adopted by the Board.

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**7. EXECUTIVE SESSION**

Mr. Platte made a motion, second by Mr. Kretzmann, to enter into executive session Pursuant to Ohio Revised Code 121.22 (G)(1) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official. The 3 board members, Mr. Gilcher, Mr. King, and Mrs. Carrelli were included in the executive session. AND

Pursuant to Ohio Revised Code 121.22 (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The 3 Board Members, Mr. Gilcher, Mr. King and Mr. Holton were included in the executive session.

Upon roll call vote, all voted aye.

Entered executive session at 2:18 p.m.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 3:21 p.m.

Mr. Platte stated No resolution, rule, or formal action was taken during the executive sessions.

**8. GENERAL MANAGER'S REPORT**

**RULES AND REGULATIONS-DEPOSIT, FEE, CHARGE SCHEDULE UPDATE:**

Mr. Gilcher presented his recommendations from the rate study. He went through The deposit, fee and charge schedule and discussed all the proposed changes. Mr. Gilcher wanted to state that this needs to be reviewed annually as the rate study indicated. Mr. Stepp suggested this be reviewed annually during the budget review timeframe.

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Mr. King presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

**R 2022-123**

**RESOLUTION TO ADOPT THE 2022 AMENDMENT TO THE DEPOSIT, FEE AND CHARGE SCHEDULE ATTACHED AS EXHIBIT 1, EFFECTIVE FEBRUARY 9, 2023.**

**THE BOARD AUTHORIZES THE GENERAL MANAGER AND/OR THE TREASURER TO TAKE THE STEPS NECESSARY TO IMPLEMENT THE RESOLUTION. THE GENERAL MANAGER SHALL UPDATE THE CRF MAPS AS HE SHALL REASONABLY DECIDE PRIOR TO MARCH 1, 2023, AND SUBJECT TO FINAL LEGAL REVIEW.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

Mr. Stepp stated that Mr. Crea has been to a couple of meetings to present his findings and the rates haven't increased since 2012 and 2010 for tap and capacity fee increases so customers haven't seen an increase in quite some time. He said most of the customers still will not see an increase and he appreciates all the hard work that was done on the study and what was done to keep rates down.

Mr. Kretzmann stated he also appreciates the hard work that was done.

Mr. Platte asked to have a one-page summary of the rate history and explanation of the rate study to be able to provide to customers as requested.

Mr. King stated that was something that could be done.

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-123 WAS APPROVED.**

**RESOLUTION TO APPROVE-OHIO WATER DEVELOPMENT AUTHORITY  
LOAN APPLICATION FOR THE SR 310 & WORTHINGTON RD WATERLINE**

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**EXTENSION PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp.

**R 2022-124**

**A RESOLUTION AUTHORIZING LAWRENCE KRETZMANN, PRESIDENT, BOARD OF TRUSTEES, SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR CONSTRUCTION OF THE SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT BETWEEN THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.**

**WHEREAS, THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT (HEREINAFTER REFERRED TO AS THE "LGA") DESIRES TO CONSTRUCT THE SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT, AND**

**WHEREAS, THE LGA DESIRES TO OBTAIN A LOAN FROM THE OHIO WATER DEVELOPMENT AUTHORITY (HEREINAFTER REFERRED TO AS "OWDA") TO FINANCE THE COSTS OF THE PLANNING OF SUCH FACILITIES IN THE TERMS SET FORTH IN THE COOPERATIVE AGREEMENT (DEFINED BELOW); AND**

**WHEREAS, THE OWDA HAS INDICATED ITS WILLINGNESS TO MAKE A LOAN FOR THAT PURPOSE AND ON THOSE TERMS;**

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT:**

**SECTION 1. THAT THE LGA HEREBY APPROVES THE CONSTRUCTION OF THE AFORESAID SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT IN COOPERATION WITH THE OWDA UNDER THE PROVISIONS, TERMS AND CONDITIONS SET FORTH IN THE "COOPERATIVE AGREEMENT FOR STATE CONSTRUCTION PROJECT" AS SET FORTH IN EXHIBIT A (THE "COOPERATIVE AGREEMENT") AND HEREBY AUTHORIZES THE CHIEF EXECUTIVE OFFICER AND THE CHIEF FISCAL OFFICER OF THE LGA TO EXECUTE SUCH THE COOPERATIVE AGREEMENT WITH THE OWDA SUBSTANTIALLY IN THE FORM SET FORTH IN THE EXHIBIT A.**

**SECTION 2 THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD CONCERNING AND RELATING TO THE PASSAGE OF THIS RESOLUTION WAS PASSED IN AN OPEN MEETING OF THIS BOARD, AND THAT ALL DELIBERATIONS OF THIS BOARD AND OF ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.**

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**SECTION 3 THAT THIS RESOLUTION IS HEREBY DECLARED TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC PEACE, HEALTH, AND SAFETY OF SAID SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT FOR THE REASON THAT THE IMMEDIATE CONSTRUCTION OF THE SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT AT THE EARLIEST POSSIBLE TIME IS NECESSARY IN ORDER TO PROTECT THE HEALTH OF THE INHABITANTS OF THE LGA BY PROVIDING WATER; WHEREFORE, THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT FROM IMMEDIATELY AFTER ITS PASSAGE.**

**UPON ROLL CALL VOTE, MR. KRETZMANN AND MR. STEPP VOTED AYE, MR. PLATTE ABSTAINED. RESOLUTION NO. 2022-124 WAS APPROVED.**

**RESOLUTION TO APPROVE SR 310 & WORTHINGTON ROAD WATERLINE EXTENSION PROJECT NOTICE OF AWARD:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Stepp

**R 2022-125**

- 1. WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT, AND**
- 2. WHEREAS THE GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM THE CONTRACTING COMPANIES AS SHOWN ON EXHIBIT A, AND**
- 3. WHEREAS THE GENERAL MANAGER HAS REVIEWED THE BIDS AND RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH TUSCON, INC. TO COMPLETE THE PROPOSED PROJECT FOR THE WATER LINE AND APPURTENANCES, AND**
- 4. THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR TUSCON, INC. TO PROVIDE THE SR 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$7,078,270.12 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE AWARD ATTACHED HERETO AND THE NOTICE TO PROCEED UPON APPROVAL BY THE OHIO EPA AND OWDA, AND**
- 5. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW,**

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**INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, MR. KRETZMANN AND MR. STEPP VOTED AYE, MR. PLATTE ABSTAINED. RESOLUTION NO. 2022-125 WAS APPROVED.**

**RESOLUTION TO APPROVE-USE AND HOOK UP FOR THE CUBES AT ETNA BUILDING E PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mr. Platte.

**R 2022-126**

**WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH THE CUBES AT ETNA BUILDING E, LLC., FOR THE CUBES AT ETNA BUILDING E PROJECT ON DECEMBER 30, 2021; AND**

**WHEREAS: THE CUBES AT ETNA BUILDING E, LLC. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND**

**THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE CUBES AT ETNA BUILDING E PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-126 WAS APPROVED.**

**RESOLUTION TO APPROVE-USE AND HOOK UP FOR THE RED CHIP FARMS BUILDING A PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

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**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

**R 2022-127**

**WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH RRWCP COLUMBUS PROPERTY, LLC. AND RRIFI BUCKEYE I PROPERTY, LLC., FOR THE RED CHIP FARMS BUILDING A PROJECT ON MAY 13, 2021; AND**

**WHEREAS: RRWCP COLUMBUS PROPERTY, LLC. AND RRIFI BUCKEYE I PROPERTY, LLC. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND**

**THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE RED CHIP FARMS BUILDING A PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-127 WAS APPROVED.**

**9. OFFICE MANAGER'S REPORT**

**GENERAL LIABILITY INSURANCE RENEWAL:**

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp

**R 2022-128**

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1. **RESOLUTION TO ACCEPT THE GENERAL LIABILITY INSURANCE PROPOSAL PRESENTED BY WICHERT INSURANCE FOR THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT FOR THE YEAR 2023, EFFECTIVE DECEMBER 25, 2022, IN THE AMOUNT OF \$87,762, AWARDED TO SELECTIVE.**
2. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-128 WAS APPROVED**

**RESOLUTION TO CERTIFY DELINQUENTS TO THE LICKING COUNTY AUDITOR:**

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Kretzmann made a motion, second by Mr. Platte

**R 2022-129**

**RESOLUTION TO CERTIFY DELINQUENTS TO THE LICKING COUNTY AUDITOR AS ATTACHED.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-129 WAS APPROVED.**



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**10. ATTORNEY'S REPORT**

Mr. King stated that currently Mr. Platte is serving a continuation of his term for Pataskala. The petition sets forth that a member will serve their term until a replacement is selected and qualified. He said it is his understanding that Pataskala's intention is to make their permanent appointment on December 6, 2022, so until that time Mr. Platte will continue to hold the position and discharge the duties associated with it.

Mr. King presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

**R 2022-130**

**RESOLUTION TO AMEND THE JOB DESCRIPTION FOR THE CHIEF LEGAL COUNSEL (ATTACHED AS EXHIBIT 1.)**

**THE BOARD AUTHROIZES THE GENERAL MANAGER TO TAKE THE STEPS NECESSARY TO IMPLEMENT THE RESOLUTION.**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-130 WAS APPROVED.**

Mr. King presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Platte made a motion, second by Mr. Stepp.

**R 2022-131**

**RESOLUTION TO ADOPT THE ATTACHED INVESTMENT POLICY (ATTACHED AS EXHIBIT 1)**

**THE BOARD AUTHORIZES THE GENERAL MANAGER AND/OR THE TREASURER TO TAKE THE STEPS NECESSARY TO IMPLEMENT THE POLICY.**

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**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-131 WAS APPROVED.**

Mr. King stated he received a phone call from Rick Black, Licking County Commissioner, requesting that the Board consider a December 2, 2022, meeting, or work session with the commissioners to discuss the District's expansion plans that have been made more public recently. He stated they would like a Board member, Mr. Gilcher, and himself to attend the meeting.

Mr. Kretzmann said he objected to the date and felt it was a little premature.

Mr. Platte stated he didn't think it made sense to meet with them. He said the District and the Commissioners have entered into an agreement for the District to have a future planning area for service that the County cannot otherwise serve. He said the last time there was a meeting in front of the Commissioners, it was basically an ambush to bring in people to slam the Commissioners and he said he has no interest in that and doesn't think the District should participate in anything like that as he feels it is wrong to treat the Commissioners that way. He said the entities that could benefit from it or otherwise be impacted should probably be the ones to have that discussion. He said it makes sense to him to have someone from the District, someone from Monroe Township and someone from Johnstown to have a discussion so they fully understand the reality of what that agreement is. He said there has been a lot of misinformation and thinks it would be helpful for those 3 entities to have a discussion and then circle back to the Commissioners if there is some sort of other recommended change. He said the original agreement from 2010 proposed an advisory committee and that committee did convene. He said the point of that was to make or consider changes.

He suggested Mr. King reach back out to the Commissioners and relay that information.

Mr. Stepp asked if they gave any indication as to what they were trying to accomplish with the meeting.

Mr. King said he understood it to be a response to some of the questions they were getting from the public, but the scope of the meeting wasn't exactly made clear, but his understanding is it would be to discuss the 161 agreement.

Mr. Stepp said Mr. Platte's suggestion makes the most sense as there is already an agreement in place with the County. He said he would like everyone to be on the same page and make sure everyone understands the District isn't intending to do harm in Licking County but to try to provide water and sewer service where there is none and to work with partnering communities to do that effectively for our future customer base.

Mr. King stated he would convey that to the Commissioners.

**11. TRUSTEES' COMMENTS**

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Mr. Platte made a motion, seconded by Mr. Stepp, to post the open Chief Legal Counsel position, until filled on the District website and the Bar Association website and/or the

State's Supreme Court website, salary range of \$90,000-\$140,000 depending on qualifications and experience with the final salary to be negotiated upon employment offer. Resumes will be submitted to Mrs. Carrelli and she will forward them to Mr. King, Mr. Gilcher and the Board. Mr. King will be reviewing those as an initial review.

Upon roll call vote, all voted aye. Motion carried.

Mr. Platte stated that Pataskala City Council met last night in their regular session. After an executive session, there was a motion that was approved by City Council to set a special meeting on December 6, 2022 to interview applicants to be Pataskala's appointee to the Board. They are also re-posting the position for 10 days and directed the previous applicants there was no need to reapply. He stated that as Mr. King said he will continue to serve and is happy to do so until they make their appointment. Mr. Platte stated this is very likely his last meeting and wanted to say that he has thoroughly enjoyed working with the Board and this Board has worked well together and have been moving in the same direction. He said this Board has taken on principles that are important to him and thinks they operate with character and integrity. He said they have been very cognizant of not passing development costs onto the customers and have been very clear about that. He said the Board has done a great job in positioning itself for revenues as developments come in essence for development to pay for development and he thinks that is a great way to continue moving forward. He stated the employees here at the District are excellent, second to none and he thinks they have a done great job taking care of them and are trying to build a good team of people and retaining them. He said it has really been a privilege to serve on the Board and in the event, this is his last meeting, he thanked Mr. Kretzmann and Mr. Stepp for the privilege of serving with them.

Mr. Stepp wanted to say that if this is Mr. Platte's last meeting, he appreciates the cooperation and the coaching and mentoring on some of the financial aspects of what is needed as he had no knowledge or background of that before joining the Board. He said he has learned a lot from Mr. Platte and he appreciates his cooperation along the way.

Mr. Kretzmann stated that having Mr. Platte on the Board has been much for the better and he appreciates everything he has done for the Board, the District and the community he serves, and he sincerely hopes to see him again.

**12. ADJOURNMENT**

Mr. Platte made a motion, second by Mr. Stepp that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 4:18 p.m.

ATTEST:

  
\_\_\_\_\_  
**Trent Stepp, Secretary**

**SWLCWSD  
OFFICE REPORT  
11/22/22**

1) Connection Fees Collected

|              | 2020                  | 2021                  | 1st Qtr. 2022         | 2nd Qtr. 2022       | 3rd Qtr. 2022       | 4th Qtr. 2022       | Total 2022            |
|--------------|-----------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|-----------------------|
| Water        | \$1,748,566.72        | \$3,302,569.87        | \$703,684.76          | \$106,164.20        | \$420,991.66        | \$257,210.65        | \$1,488,051.27        |
| Sewer        | \$1,351,113.99        | \$2,160,023.93        | \$396,249.60          | \$114,795.20        | \$472,264.17        | \$130,550.55        | \$1,113,859.52        |
| <b>Total</b> | <b>\$3,099,680.71</b> | <b>\$5,462,593.80</b> | <b>\$1,099,934.36</b> | <b>\$220,959.40</b> | <b>\$893,255.83</b> | <b>\$387,761.20</b> | <b>\$2,601,910.79</b> |

2) Billing Charges

|              | 2020                  | 2021                  | 1st Qtr 2022          | 2nd Qtr. 2022         | 3rd Qtr. 2022         | 4th Qtr. 2022       | Total 2022            |
|--------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|
| Water        | \$2,797,884.12        | \$3,020,543.16        | \$723,798.34          | \$768,868.34          | \$821,302.98          | \$267,176.89        | \$2,581,146.55        |
| Sewer        | \$6,246,711.20        | \$6,596,057.67        | \$1,609,156.07        | \$1,665,348.79        | \$1,718,216.87        | \$572,682.57        | \$5,565,404.30        |
| <b>Total</b> | <b>\$9,044,595.32</b> | <b>\$9,616,600.83</b> | <b>\$2,332,954.41</b> | <b>\$2,434,217.13</b> | <b>\$2,539,519.85</b> | <b>\$839,859.46</b> | <b>\$8,146,550.85</b> |

3) Capacity Fees

|              | 2020                | 2021                | 1st Qtr. 2022       | 2nd Qtr. 2022     | 3rd Qtr. 2022 | 4th Qtr. 2022 | Total 2022          |
|--------------|---------------------|---------------------|---------------------|-------------------|---------------|---------------|---------------------|
| Water        | \$185,357.50        | \$91,740.00         | \$52,948.13         | \$695.00          | \$0.00        | \$0.00        | \$53,643.13         |
| Sewer        | \$196,337.50        | \$84,095.00         | \$52,948.12         | \$695.00          | \$0.00        | \$0.00        | \$53,643.12         |
| <b>Total</b> | <b>\$381,695.00</b> | <b>\$175,835.00</b> | <b>\$105,896.25</b> | <b>\$1,390.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$107,286.25</b> |

4) Assessment Revenue

|          | 2020         | 2021         | 2022         | Total 2022   |
|----------|--------------|--------------|--------------|--------------|
| 1st Half | \$472,378.86 | \$302,195.30 | \$164,451.34 | \$164,451.34 |
| 2nd Half | \$370,687.93 | \$249,139.14 | \$141,199.87 | \$141,199.87 |
|          | \$843,066.79 | \$551,334.44 | \$305,651.21 | \$305,651.21 |

|                                     |                        |                        |
|-------------------------------------|------------------------|------------------------|
| Cash in Bank                        | As of 11/21/22         | As of 11/20/21         |
|                                     | \$23,038,721.75        | \$23,016,628.99        |
| *Does not allow for future expenses |                        |                        |
| Loan Payment Due 07/01/23           | \$2,000,000.00         | \$3,200,000.00         |
| <b>Balance Available</b>            | <b>\$21,038,721.75</b> | <b>\$19,816,628.99</b> |