

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
October 13, 2022**

1. OPENING

The October 13, 2022, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 2:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann and Mr. Platte and Mr. Stepp were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Andrew King, and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Platte, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, seconded by Mr. Platte to approve the meeting minutes from the September 29, 2022, Regular Meeting and from the October 6, 2022, Special Meeting.

Upon roll call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Stepp seconded. Upon roll call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report.

6. PUBLIC COMMENTS

There were no public comments.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

7. GENERAL MANAGER'S REPORT

**RESOLUTION TO APPROVE USE AND HOOKUP FOR THE
ELLINGTON VILLAGE SECTION 10 PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Platte.

R 2022-106

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH DR HORTON – INDIANA, LLC. DBA. WESTPORT HOMES, FOR THE ELLINGTON VILLAGE SECTION 10 PROJECT ON APRIL 8, 2021; AND

WHEREAS: DR HORTON – INDIANA, LLC. DBA. WESTPORT HOMES. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE ELLINGTON VILLAGE SECTION 10 PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-106 WAS APPROVED.

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**RESOLUTION TO APPROVE USE & HOOKUP FOR THE TRACTOR SUPPLY-
PATASKALA, PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Kretzmann.

R 2022-107

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH DMK DEVELOPMENT – PATASKALA, LLC., FOR THE TRACTOR SUPPLY - PATASKALA PROJECT ON DECEMBER 9, 2021; AND

WHEREAS: DMK DEVELOPMENT – PATASKALA, LLC. HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THEREFORE: THE BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN THE TRACTOR SUPPLY - PATASKALA PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2022-107 WAS APPROVED.

**RESOLUTION TO APPROVE ADVERTISEMENT FOR BIDS FOR THE SR 310 &
WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT:**

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

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Mr. Kretzmann made a motion, second by Mr. Stepp

R 2022-108

TO APPROVE THE BIDDING DOCUMENTS AND ADVERTISE FOR BIDS ON THE STATE ROUTE 310 & WORTHINGTON ROAD WATERLINE IMPROVEMENTS PROJECT; AND,

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

**UPON ROLL CALL VOTE, MR. KRETZMANN AND MR. STEPP VOTED AYE.
MR. PLATTE ABSTAINED.
RESOLUTION NO. 2022-108 WAS APPROVED.**

Mr. Stepp asked if he could have an update on the design of the Wagram Wastewater Treatment Facility and when construction would be complete.

Mr. Gilcher stated they had a meeting with the Construction Manager at Risk with Shook Construction. He said what they have done to try to expedite this further is to do a 50% plan review instead of the 30%. The 50% plans will be sent to Shook and the District for review. Mr. Gilcher said construction is anticipated to start in the Spring. He said there was a meeting today with the planning commission and said there are a couple of items that will be taken care of with them but are pushing forward as fast as they can with the hope to start construction in the Spring.

Mr. Stepp asked when the Board would see the request for funding and approval of construction.

Mr. Gilcher said the funding request would happen would they are at about 90% completion which would be around late Winter.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present.

9. ATTORNEY'S REPORT

Mr. King had nothing to present.

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10. EXECUTIVE SESSION

Mr. Platte made a motion, second by Mr. Kretzmann, to enter into executive session Pursuant to Ohio Revised Code 121.22 (G)(2) To consider the purchase of property for public purposes. The 3 board members, Mr. Gilcher and Mr. King were included in the executive session.

Upon roll call vote, all voted aye.

Entered executive session at 2:08 p.m.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 3:11 p.m.

Mr. Platte stated No resolution, rule, or formal action was taken during the executive sessions.

11. TRUSTEES' COMMENTS

Mr. Stepp stated the Board has appointed him to participate in the Etna Township strategic comprehensive planning process. He said they met again last night. They have had a few sessions. He said he doesn't have anything to report back to the Board at this time. The conversations have been focused on transportation and land use so far and nothing has really come up regarding water and sewer at this point in the process.

Mr. Kretzmann stated they spend Monday together at a hearing on the suit against Mr. Carlisle and the Judge said he would render his ruling soon.

12. ADJOURNMENT

Mr. Platte made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:13 p.m.

ATTEST:



Trent Stepp, Secretary

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P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

October 13, 2022, 2:00pm (And streamed online for public viewing)

SIGN BELOW:

NAME

ADDRESS

PHONE

**SWLCWSD
OFFICE REPORT
10/13/22**

1) Connection Fees Collected

	2020	2021	1st Qtr. 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$1,748,566.72	\$3,302,569.87	\$703,684.76	\$106,164.20	\$420,991.66	\$6,771.00	\$1,237,611.62
Sewer	\$1,351,113.99	\$2,160,023.93	\$396,249.60	\$114,795.20	\$472,264.17	\$7,873.00	\$991,181.97
Total	\$3,099,680.71	\$5,462,593.80	\$1,099,934.36	\$220,959.40	\$893,255.83	\$14,644.00	\$2,228,793.59

2) Billing Charges

	2020	2021	1st Qtr 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$2,797,884.12	\$3,020,543.16	\$723,798.34	\$768,868.34	\$821,302.98	\$0.00	\$2,313,969.66
Sewer	\$6,246,711.20	\$6,596,057.67	\$1,609,156.07	\$1,665,348.79	\$1,718,216.87	\$0.00	\$4,992,721.73
Total	\$9,044,595.32	\$9,616,600.83	\$2,332,954.41	\$2,434,217.13	\$2,539,519.85	\$0.00	\$7,306,691.39

3) Capacity Fees

	2020	2021	1st Qtr. 2022	2nd Qtr. 2022	3rd Qtr. 2022	4th Qtr. 2022	Total 2022
Water	\$185,357.50	\$91,740.00	\$52,948.13	\$695.00	\$0.00	\$0.00	\$53,643.13
Sewer	\$196,337.50	\$84,095.00	\$52,948.12	\$695.00	\$0.00	\$0.00	\$53,643.12
Total	\$381,695.00	\$175,835.00	\$105,896.25	\$1,390.00	\$0.00	\$0.00	\$107,286.25

4) Assessment Revenue

	2020	2021	2022	Total 2022
1st Half	\$472,378.86	\$302,195.30	\$164,451.34	\$164,451.34
2nd Half	\$370,687.93	\$249,139.14	\$141,199.87	\$141,199.87
Total	\$843,066.79	\$551,334.44	\$305,651.21	\$305,651.21

Cash in Bank	As of 10/12/22	As of 10/11/21
	\$24,808,579.86	\$24,017,357.93
*Does not allow for future expenses		
Loan Payment Due 01/01/23	\$3,000,000.00	\$3,200,000.00
Balance Available	\$21,808,579.86	\$20,817,357.93