

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
September 9, 2021**

1. OPENING

The September 9, 2021, Regular Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 4:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Platte, and Mr. Stepp were present at roll call. Also present were Josephine Carrelli, CJ Gilcher, Josh Holton, Chad Sims, Andrew King and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Platte, to approve the agenda as amended. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Stepp to approve the minutes of the Regular Meeting of August 26, 2021, as presented. Upon roll call vote, all voted aye. Motion Carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Stepp seconded. Upon roll call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

Mr. Gilcher stated he received an email from the engineer for Sheetz gas station that is being proposed at SR 310 and SR 40. They are requesting the ability to proceed and connect to the sanitary sewer because they will be demolishing 3 homes and feels like the consumption, they would have would be similar to the homes and not causing an increase in flow.

Mr. Gilcher stated his recommendation would be to not let them tie in until they figure out what is going to happen with the project and the timing of the project. Mr. Gilcher will communicate with them about the request.

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6. PUBLIC COMMENTS

Ms. Deb Moore stated she was almost finished reading through all of the depositions and feels like the staff deserves recognition for what they have done and should be applauded for their integrity.

7. GENERAL MANAGER'S REPORT

TIMMONS TEST WELL PROJECT UPDATE:

Mr. Gilcher stated the new screen has been ordered but is now delayed. They hope to have it on site within the next couple of weeks.

HOLLOW ROAD WATERLINE EXTENSION PROJECT:

Mr. Gilcher stated the booster station has arrived and been set.

They are doing some tie in connections for Phase 1 at SR 310 and Hollow Rd. They are filling lines right now in phase 1 using pressure from the Outville tower.

They are also working on connections in phase 2 where the directional bores meet the open cuts. They still have long services to do and phase 2 is the most behind out of all 3 projects. Substantial completion was due August 3, 2021. He stated there was a progress meeting scheduled for 9/10 and they would be pushing the contractor to get this complete.

STATE ROUTE 310/REFUGEE ROAD SANITARY SEWER STUDY UPDATE:

Mr. Gilcher stated he wanted to discuss the options and figure out how to move forward.

Much discussion followed regarding the 3 options and the differences in the 3.

The Board agrees that the cost should not be passed on the existing customers and that the developers should split the cost of the improvements amongst themselves.

Mr. Gilcher and Mr. King will continue the discussion with the developers.

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STATE ROUTE 37 WATERLINE EXTENSION PROJECT:

Mr. Gilcher stated he has had some inquires about services on SR 37 in Union Township. He said it was a part of the CIP plan for 2025 and wanted to discuss with the board to see if there was still an interest in going that way.

Mr. Platte stated he is all for providing services for customers or entities that need it but the funding must be there because he does not feel like the District should incur those costs. Mr. Gilcher will reach out to the trustees at Union Township to discuss.

RESOLUTION TO APPROVE USE AND HOOK UP WITH MICHAEL SHANK RACING FOR THE MICHAEL SHANK RACING PROJECT:

Mr. Gilcher presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Platte made a motion, second by Mr. Kretzmann.

R 2021-079

WHEREAS: THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH MICHAEL SHANK RACING FOR THE MICHAEL SHANK RACING PROJECT ON DECEMBER 31, 2020; AND

WHEREAS: MICHAEL SHANK RACING HAS COMPLETED THE REQUIRED WATER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

THEREFORE: THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT BOARD OF TRUSTEES GRANTS CONDITIONAL ACCEPTANCE AND HEREBY APPROVES THE WATER INFRASTRUCTURE FOR USE AND HOOK UP FOR THE MICHAEL SHANK RACING PROJECT; UPON COMPLIANCE WITH AND PROVISION OF ALL ITEMS REQUIRED IN DISTRICT RULES & REGULATIONS SECTIONS 609 AND 610; AND

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2021-079 WAS APPROVED.

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8. OFFICE MANAGER'S REPORT

Mrs. Carrelli had nothing to present.

9. ATTORNEY'S REPORT

Mr. King provided a brief update regarding the Carlisle case. He also stated he recently spoke with the attorney for the City of Reynoldsburg regarding an issue and was able to get it resolved within a day.

10. EXECUTIVE SESSION

Mr. Platte made a motion, second by Mr. Stepp, to enter into executive session

Pursuant to Ohio Revised Code 121.22 (G)(1) To consider the appointment, employment, dismissal, promotion, demotion or compensation of a public employee or official. The 3 board members, Mr. King Mr. Gilcher, Mr. Sims, Mr. Holton and Mrs. Carrelli were invited into the executive session.

Upon roll call vote, all voted aye.

Entered executive session at 4:48 p.m.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session.
Upon roll call vote, all voted aye.

Returned from executive session at 5:20pm

Mr. Platte stated No resolution, rule, or formal action was taken during the executive sessions.

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11. TRUSTEES' COMMENTS

Mr. Platte made a motion, second by Mr. Stepp to accept the notice of retirement of Jeff Wagner effective October 8, 2021.

Mr. Platte, Mr. Stepp and Mr. Kretzmann congratulated Mr. Wagner on his retirement and thanked him for his years of service.

Upon roll call vote, all voted aye. Motion Carried.

RESOLUTION:

Mr. Platte made a motion, second by Mr. Stepp.

R 2021-080

RESOLUTION TO HIRE TREVOR SHUSTER FOR THE CONSTRUCTION INSPECTIONS POSITION AT \$20.00 PER HOUR PENDING SUCCESSFUL BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG SCREENING.

THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2021-080 WAS APPROVED.

Mr. Platte stated the District has finalized its purchase of about 4 acres for a water tower site off of Worthington Rd.

Mr. Platte made a motion, second by Mr. Stepp to authorize Mr. Gilcher to move forward with the RFQ for the design and construction of the water tower.

Upon Roll Call vote, all voted aye.

12. ADJOURNMENT

Mr. Platte made a motion, second by Mr. Stepp that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 5:24 p.m.

ATTEST:



TRENT STEPP, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

September 9, 2021, 4:00pm (And streamed online for public viewing)

SIGN BELOW:

NAME

ADDRESS

PHONE

Deb Moore

35 Gristmill Ct

614 565-6469