

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**SPECIAL BOARD MEETING MINUTES  
May 11, 2021**

**1. OPENING**

The May 11, 2021 Special Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 p.m. Mr. Kretzmann, Mr. Platte, and Mr. Stepp were present at roll call. Also present were Josephine Carrelli, and CJ Gilcher. The meeting was live streamed for public viewing.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Platte, to approve the agenda as presented. Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

**3. COMMUNICATIONS**

There were no communications to report.

**4. EXECUTIVE SESSION**

Mr. Platte made a motion, second by Mr. Kretzmann, to enter into executive session pursuant to Ohio Revised Code 121.22 (G)(8)- for the purpose of considering confidential information:

1. Related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statement of an applicant for economic development assistance, or
2. Related to negotiations with a political subdivision being the City of Pataskala, respecting their request for economic development assistance, And
3. The information is:
  - 3.1 Directly related to a request for economic development assistance that is to be provided or administered under Ohio Revised Code Chapter 715, or other permissible Code Section, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project; and

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- 3.2 The Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Upon roll call vote, all voted aye.

Entered executive session at 1:04 p.m.

The three Board Members, Mr. Gilcher and District's legal counsel were included in the executive session.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 1:43pm

Mr. Platte stated No resolution, rule, or formal action was taken during executive session.

Mr. Platte made a motion, second by Mr. Stepp, to enter into executive session pursuant to Ohio Revised Code 121.22 (G)(1)- To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official

Upon roll call vote, all voted aye.

Entered executive session at 1:44 p.m.

The three Board Members, Mr. Gilcher and Mr. Andrew King were included in the executive session.

Mr. Kretzmann made a motion, second by Mr. Platte to return from executive session. Upon roll call vote, all voted aye.

Returned from executive session at 2:38pm

Mr. Platte stated No resolution, rule, or formal action was taken during executive session.

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**5. GENERAL MANAGER'S REPORT**

**TO REVIEW, DISCUSS, AND TAKE POSSIBLE ACTION ON HOLLOW ROAD  
WATERLINE EXTENSION PROJECT PHASE II CHANGE ORDER 003:**

Mr. Gilcher stated at the last meeting he discussed a proposed change order for the Hollow Road project to go around a culvert instead of over top of the culvert that is due to be replaced next year. Mr. Gilcher reviewed some different options and is presenting a resolution for the one he recommends.

Mr. Gilcher presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Stepp made a motion, second by Mr. Platte.

**R 2021-038**

1. **THE GENERAL MANAGER HAS REVIEWED AND RECOMMENDS APPROVAL OF CHANGE ORDER #003 TO FIELDS EXCAVATING, INC. FOR INCREASES IN QUANTITIES USED AND OTHER ITEMS AS SHOWN ON ATTACHED CHANGE ORDER #003.**
2. **THE BOARD OF TRUSTEES HEREBY APPROVES CHANGE ORDER #003 IN THE AMOUNT OF \$47,714.03 FOR A TOTAL ADJUSTED CONTRACT PRICE OF \$1,256,531.83 WITH FIELDS EXCAVATING, INC. FOR THE HOLLOW ROAD WATERLINE EXTENSION, PHASE II PROJECT.**
3. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2021-038  
WAS APPROVED.**

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**6. ATTORNEY'S REPORT**

There was no attorney report.

**7. TRUSTEES' COMMENTS**

Mr. Platte stated there were two additional items on the agenda under General Manager's Report that will be back on the agenda for Thursday's regular meeting.

**8. ADJOURNMENT**

Mr. Platte made a motion, second by Mr. Stepp that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 2:43 p.m.

ATTEST:



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**TRENT STEPP, SECRETARY**