

**SOUTHWEST LICKING COMMUNITY  
WATER AND SEWER DISTRICT**

**DEPOSIT, FEE, AND CHARGE  
SCHEDULE**

**Established By:**

**THE BOARD OF TRUSTEES  
OF THE SOUTHWEST LICKING COMMUNITY  
WATER AND SEWER DISTRICT**

**Revised December 10, 2020**

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The deposits, fees, and charges as set herein shall be paid as provided in the “Southwest Licking Community Water and Sewer District Rules and Regulations” which are referenced herein for further information.

**Part I**            **Sanitary Sewer Fees and Charges**

- A.    **Sanitary Sewer Connection Fee:** The “Sanitary Sewer Connection Fee” shall be paid prior to connection to the District’s sanitary sewer system and shall be a total of the applicable following fees added together: the required a Sanitary Sewer Tap Fee, and the Capacity Fee as they may apply to each connection.
  
- B.    **Sanitary Sewer Tap Fee:** There shall be a “Sanitary Sewer Tap Fee” charged for each connection into the District Sewer System. The Sanitary Sewer Tap Fee shall be calculated based on the diameter of the domestic water meter required as set forth in the Sanitary Sewer Tap Fee Table below. The Sanitary Sewer Tap Fee shall be reduced by the amount of any sewer project costs, not including interest, that were assessed directly or by transfer of assessment, against the property. Under no circumstances shall such Sanitary Sewer Tap Fee be reduced below zero (0) dollars.

**SANITARY SEWER TAP FEE TABLE**

<b>DIAMETER OF DOMESTIC WATER METER</b>	<b>TAP FEE</b>
¾" and 1" Residential	\$7,178.00
¾" Non-residential	\$8,682.00
1" Non-residential	\$12,387.00
1½"	\$23,963.00
2"	\$38,896.00
3"	\$75,477.00
4"	\$138,452.00
6"	\$273,663.00
8"	\$404,243.00

***Note: Sanitary Sewer Tap Fees for Domestic Water Tap Sizes in excess of 8" shall be established by action of the District Board of Trustees.***

- (a)    Single-family residential water connections require at a minimum a ¾" or 1" tap fee for each single-family residence.
  
- (b)    Multi-family residential developments (including but not limited to condominiums, apartments, manufactured home parks or mobile home parks) require master meter service for the entire development with the sanitary sewer infrastructure being located in easements and owned by the District. Individual service connections will not be provided for each unit.

C. Sanitary Sewer Capacity Fee:

- (a) For residential sanitary sewer taps there shall be a Sanitary Sewer Capacity Fee of \$695.00 charged for each connection (tap) that will be made into the District's collection system (including a system that is to be transferred to the District).
- (b) For commercial/industrial and manufacturing developments there shall be a sanitary sewer capacity fee based upon the Capacity Fee Equivalent Table shown below. The capacity fee shall be calculated based on the number of capacity fee ESFU's applicable to the diameter of domestic water meter capacity fee ESFU multiplied by \$695.00, as set forth in the Capacity Fee Equivalent Table set forth below.
- (c) For multi-family residential developments (including, but not limited to condominiums, apartments, manufactured homes or mobile home parks) there shall be a sanitary sewer capacity fee. The capacity fee shall be calculated based: (1) on the number of ESFU's applicable to the diameter of the domestic water meter as set forth in the Capacity Fee Equivalent Table shown below; or (2) an ESFU for each apartment, condominium, manufactured home or mobile home park space; whichever is higher, multiplied by \$695.00.
- (d) The Sanitary Sewer Capacity Fee must be paid before the District grants approval of the plans for construction of the sewer system that will serve the property.

**CAPACITY FEE EQUIVALENT TABLE**

<b>DIAMETER OF DOMESTIC WATER METER</b>	<b>CAPACITY FEE ESFU'S</b>
1" Non-residential	2
1½"	4
2"	6
3"	12
4"	21
6"	45
8"	67

*Note: Sanitary Sewer Capacity Fees for Domestic Water Tap Sizes in excess of 8" shall be established by action of the District Board of Trustees.*

D. Sanitary Sewer Service Charge: The Sanitary Sewer Service Charges shall be invoiced on a monthly basis and as set forth in this section.

- (a) Unmetered Monthly Service charges shall be \$50.01 per month per Single Family Residence inside the District boundaries.
- (b) Unmetered Monthly Service charges shall be \$74.99 per month per Single Family Residence outside the District boundaries.
- (c) Metered Monthly Service Charge:
  - 1. The minimum monthly service charge is based on 0 to 2,000 gallons usage and shall be \$30.53 per Single Family Residence inside the District boundaries. The minimum monthly service charge shall be \$45.82 per Single Family Residence outside the District boundaries.
  - 2. Additional charges for usage in excess of the monthly minimum of 2,000 gallons shall be determined using the Monthly Sanitary Sewer Service Charge Table below and as described herein.

**MONTHLY SANITARY SEWER SERVICE CHARGE TABLE**

<b>GALLONS USED PER MONTH</b>	<b>CHARGE INSIDE DISTRICT BOUNDARIES</b>	<b>CHARGE OUTSIDE DISTRICT BOUNDARIES</b>
0 – 2,000 gallons	\$30.53 Minimum Bill	\$45.82 Minimum Bill
Over 2,000 gallons	\$10.18 per 1,000 gallons	\$15.27 per 1,000 gallons
BOD/TSS Charge	\$12.18 per 1,000 gallons	\$17.27 per 1,000 gallons

- 3. The water consumption recorded on the District’s water meter will be taken as the actual amount of sewage received by the District for calculation of the monthly service charge.
- 4. If fewer than 2,000 gallons are used, the customer will be charged the minimum monthly sanitary sewer service charge. If greater than 2,000 gallons are used, the customer will be charged the minimum monthly service charge *plus* the total of the rate per 1,000 gallons multiplied by the gallons used in excess of 2,000 gallons.
- 5. Bills unpaid after the due date shown on the bill shall be considered delinquent and shall subject the premises to a 10% per month delinquency charge on the current month’s charge.
- 6. All commercial, industrial/manufacturing property with sanitary sewer service must be metered either through the District water system or metering of wells or another entity’s water. If the property receives water service from an entity other than the District, the District’s monthly service charge

for sanitary sewer service will be based on readings taken from the other entity's meter. The District may use the Ohio EPA Green Book or other professional publications to determine flows for the use in billing and debt elimination charges as necessary.

(d) **Monthly Strength Surcharge:** In addition to the monthly service charge, a strength surcharge shall be levied when a customer contributes a waste above normal domestic strength. The "Monthly Strength Surcharge" shall be \$12.18 per 1,000 gallons or based on the following:

1. "Normal Sewage" means sewage with a daily average of not more than 200 ppm of suspended solids (SS), and not more than 200 ppm of CBOD<sub>5</sub> and not more than 20 ppm of ammonia and not more than 10ppm of oil and grease (O&G).
2. When the total suspended solids, five (5) day biochemical oxygen demand (CBOD<sub>5</sub>), ammonia (NH<sub>3</sub>), or oil and grease (O&G) concentrations exceed the values of these constituents in normal domestic sewage as defined above, the excess concentrations shall be subject to a surcharge as follows:
  - SS surcharge = Pounds of excess SS per day X \$50.00 per 100 pounds
  - CBOD<sub>5</sub> surcharge = Pounds of excess five (5) day CBOD<sub>5</sub> per day X \$50.00 per 100 pounds
  - NH<sub>3</sub> surcharge = Pounds of excess NH<sub>3</sub> per day X \$66.42 per 100 pounds
  - O&G surcharge = Pounds of excess O&G per day X \$50.00 per 100 pounds

The flow figure used for calculating the pounds of excess pollutant will be, a metered waste water flow, a metered water usage or an agreed upon alternative flow determination. It is the customer's responsibility to provide for metering and testing of the waste water flow.

F. **Debt Elimination Fee:**

- (a) All single family residential sanitary sewer customers shall be charged a "debt elimination fee" in the amount of \$11.95 per equivalent single-family unit (ESFU).
- (b) All multi-family residential development sanitary sewer customers shall be charged a "debt elimination fee" in the amount of \$11.95 per unit (condominium, apartment, manufactured or mobile home).

(c) All nonresidential sanitary sewer customers shall be charged a “debt elimination fee” based on the average usage of the previous year per single metered unit (business, building or warehouse) as follows:

1. Previous year average monthly usage divided by the District’s average ESFU usage will give the total ESFU’s for the commercial, industrial/manufacturing property.
2. For “new” commercial, industrial/manufacturing properties (less than 1 year of service history), refer to Capacity Fee Equivalent Table in Section B above for number of ESFU equivalents.

EXAMPLE: Previous year average monthly usage of 28,000 gallons divided by 6,000 gallons per month = 4.67, which would be rounded up to 5.

This property would be charged 5 ESFU’s @ \$11.95 each = \$59.75 monthly “Debt Elimination Fee”.

**Part II      Water Fees and Charges**

- A. Water Connection Fees: The Water Connection Fee shall be paid prior to connection to the District’s water system and shall be a total of the applicable following fees added together: the required Water Tap Fee, the Water Meter Fee, the Fire Protection Tap Fee, Fire Protection Meter Fee, and Water Capacity Fee, as they may apply to each connection.
  
- B. Water Tap Fee: There shall be a “Water Tap Fee” charged for each connection into the District Water System. The diameter of the water meter will determine the amount of the Water Tap Fee charged for each connection based on the amounts shown in the Water Tap Fee Table below. The Water Tap Fee shall be reduced by the amount of any water project costs, not including interest, that were assessed directly or by transfer of assessment, against the property serviced by such Tap. Under no circumstances shall the water tap fee be reduced below the sum of zero (0) dollars.

**WATER TAP FEE TABLE**

<b>DIAMETER OF DOMESTIC WATER METER</b>	<b>TAP FEE</b>
¾" and 1" Residential	\$5,746.00
¾" Non-residential	\$6,830.00
1" Non-residential	\$8,682.00
1½"	\$17,248.00
2"	\$26,509.00
3"	\$58,807.00
4"	\$111,827.00
6"	\$213,466.00
8"	\$361,208.00
10"	\$415,643.00
12"	\$516,643.00

***Note: Water Tap Fees for tap sizes in excess of 12" shall be established by action of the District Board of Trustees.***

- (a) Single-family residential water connections require at a minimum a ¾" or 1" tap fee for each single-family residence.
  
- (b) Multi-family residential developments (condominiums, apartments, manufactured home parks or mobile home parks) require master meter service for the entire development with the water system being private and owned by the development or association. Individual service connections will not be provided for each unit.

- (c) In cases where significant pressure drop will occur due to proximity of the structure or length of service line, the tap and service line may be increased by one size or as determined by the District. Services lines greater than 300' will require a meter pit at the road right-of-way.

C. Water Meter Fee: There shall be a water meter fee charged for each connection into the District’s water system. The “Water Meter Fee” charged for each connection shall be calculated based on the amounts shown in the Water Meter Fee Table below.

**WATER METER FEE TABLE**

DIAMETER OF DOMESTIC WATER METER	METER FEE
¾"	\$330.00
1"	\$425.00
1½" – 12"	*

\* The delivered cost of the meter and mounting assembly plus twenty percent (20%).

D. Fire Protection Tap Fee: There shall be a “Fire Protection Tap Fee” for any service connection and/or line used solely for fire protection. The Fire Protection Tap Fee shall be thirty percent (30%) of the Water Tap Fees shown in the Water Tap Fee Table above.

E. Fire Protection Meter Fee: There shall be a “Fire Protection Meter Fee” charged for each fire protection service connection and/or line used solely for fire protection. The Fire Protection Meter Fee shall be calculated based on the amounts shown in the Water Meter Fee Table above. A combination water meter and fire protection meter may be approved by the District on an individual case basis.

F. Water Capacity Fee:

- (a) For residential water taps there shall be a Water Capacity Fee of \$695.00 charged for each connection (tap) that will be made into the water service system (including a system that is to be transferred to the District).
- (b) For commercial/industrial and manufacturing developments there shall be a water service capacity fee based upon the Capacity Fee Equivalent Table in Part I, Section C. The capacity fee shall be calculated based on the number of ESFU’s applicable to the diameter of the domestic water meter multiplied by \$695.00.
- (c) For multi-family residential developments (including, but not limited to condominiums, apartments, manufactured homes or mobile home parks) there shall

be a water service capacity fee. The capacity fee shall be calculated based: (1) on the number of ESFU's applicable to the diameter of the domestic water meter as set forth in the Capacity Fee Equivalent Table in Part I, Section C; or (2) an ESFU for each apartment, condominium, manufactured home or mobile home park space; whichever is higher, multiplied by \$695.00.

- (d) The Water Capacity Fee must be paid before the District will grant approval of proposed plans for construction of the water system that will serve the property.

G. Water Service Charge:

- (a) Metered Monthly Water Service Charge: There shall be a minimum monthly water service charge and is based on 0 to 2,000 gallons usage. The minimum monthly service charge shall be as stated on the following table:

**MINIMUM METERED MONTHLY WATER SERVICE CHARGE**

<b>DIAMETER OF DOMESTIC WATER TAP</b>	<b>CHARGE INSIDE DISTRICT BOUNDARIES</b>	<b>MINIMUM METERED FIRE PROTECTION SERVICE CHARGE</b>	<b>CHARGE OUTSIDE DISTRICT BOUNDARIES</b>	<b>MINIMUM METERED FIRE PROTECTION SERVICE CHARGE</b>
¾" and 1" Residential	\$ 18.08	\$ 1.81	\$ 27.14	\$ 2.71
¾" and 1" Non-residential	\$ 26.17	\$ 2.62	\$ 39.27	\$ 3.93
1½"	\$ 68.39	\$ 6.84	\$ 102.61	\$ 10.26
2"	\$ 107.16	\$ 10.72	\$ 160.74	\$ 16.07
3"	\$ 168.80	\$ 16.88	\$ 314.62	\$ 31.46
4"	\$ 281.35	\$ 28.14	\$ 422.00	\$ 42.20
6"	\$ 468.80	\$ 46.89	\$ 703.35	\$ 70.34
8"	\$ 656.46	\$ 65.65	\$ 984.68	\$ 98.47
10"	\$ 937.78	\$ 93.78	\$1,406.68	\$140.67
12"	\$1,406.68	\$140.67	\$2,110.02	\$211.00

The minimum monthly service charge for services used solely for fire protection shall be ten percent (10%) of the above minimum monthly service charge per respective tap diameter.

- (b) Additional charges for usage in excess of the monthly minimum of 2,000 gallons shall be determined using the Monthly Water Service Charge Table below and as described herein.

**MONTHLY WATER SERVICE CHARGE TABLE**

<b>GALLONS USED PER MONTH</b>	<b>CHARGE INSIDE DISTRICT BOUNDARIES</b>	<b>CHARGE OUTSIDE DISTRICT BOUNDARIES</b>
2,000 - 40,000 gallons	\$ 5.33 per 1,000 gallons	\$ 8.00 per 1,000 gallons
over 40,000 gallons	\$ 6.97 per 1,000 gallons	\$10.46 per 1,000 gallons

- (c) If fewer than 2,000 gallons are used, the customer will be charged the minimum monthly fee. If greater than 2,000 gallons are used, the customer will be charged the monthly service rate per 1,000 gallons multiplied by the total gallons used.
- (d) Bills unpaid after the due date shown on the bill shall be considered delinquent and shall subject the premises to a 10% per month delinquency charge on the current month's charge.

### **Part III**      **Miscellaneous Deposits, Fees, and Charges**

- A.     Contractor Bond Licensing Fee: Each contractor who wants to be licensed with the District must submit five hundred dollars (\$500.00) to be deposited into a non-interest-bearing account and to be refunded at such time the contractor no longer wants to be licensed with the District.
- B.     License Fees: A new Contractor License or the annual renewal of a Contractor License shall be \$35.00.
- C.     Plan Review Fees and Deposits: The fees and deposits shall be made as follows (Reference Rules and Regulations, Section 607):
- (a.)    Plans required to be submitted through Licking County Regional Planning for District review shall have an initial deposit of six hundred dollars (\$600.00) made for the Plan Review Fee.
  - (b.)    Prior to the beginning of construction, an initial deposit of five percent (5%) of the estimated cost of construction, but not less than six hundred dollars (\$600.00), shall be made for the Inspection Fee.
  - (c.)    Additional deposits shall be requested as needed to cover the above stated costs to the District and must be paid prior to District approval of the plans.
  - (d.)    Upon final acceptance of the construction by the District and receipt by the District of a written request from the person making deposits, the District shall refund any unused portion of the amounts deposited. All funds not so requested within one year of the District's acceptance of the construction shall be placed in the District's general fund to be used at the sole discretion of the District.
- D.     Building Expansion: The purpose of this section is to outline the water and sanitary sewer connection fees associated with expansion of an existing building. The different types of expansions are listed below and the associated costs are identified.
- (a.)    Expansion of an existing building on the original parcel shall require no additional water and/or sanitary sewer connection fees provided that the water service line or tap is not increased to provide adequate service to the expanded facility. An inspection fee and inspection of the improvements shall be required.

In the event that the water tap size is increased, tap fees and capacity fees shall be due and calculated based on the difference between the original tap size and the increased tap size and the fees in place at the time of the expansion. Credit for the original tap size will be based on the current tap fee.

- (b.) Expansion through construction of a new building(s) on the original parcel shall require additional water and/or sanitary sewer tap or lines fees based on the line size entering the building. Capacity fees and any associated meter fees based on the size of the extended service line shall be due. An inspection fee and inspection of the improvements shall be required. Each building shall be metered and billed separately. Residential out-buildings used solely for residential purposes shall not require additional tap fees or capacity fees unless an increased tap size is required.

In the event that the water tap size is increased, tap fees and capacity fees shall be due and calculated based on the difference between the original tap size and the increased tap size and the fees in place at the time of the expansion. Credit for the original tap size will be based on the current tap fee.

- (c.) A property owner may request an additional tap for expansion covered under parts (a) and (b) of this section. Water and sanitary sewer connection fees shall be due in accordance with part (d) listed below.
- (d.) Expansion through construction of a new building(s) on an adjacent parcel shall require a new connection be made into the District's water and/or sanitary sewer system. All applicable connection fees as identified in this Deposit, Fee, and Charge Schedule shall be due.
- (e.) Residential dwelling expansion through construction of an addition, room or garage or basement finishing that requires centralized water and sanitary sewer service will not require additional tap, capacity, line or meter fees above that required for the original connection fee unless the tap size is increased. Inspection fees will be required as determined by the General Manager.

In the event that the water tap size is increased, tap fees and capacity fees shall be due and calculated based on the difference between the original tap size and the increased tap size and the fees in place at the time of the expansion. Credit for the original tap size will be based on the current tap fee.

- E. Connection and Service Inspection: The inspection charge shall be \$80.00 when required (Reference Rules and Regulations, Section 413). The charge for a re-inspection shall be \$80.00. The charge for any additional trip/s to the property for any reason when installing a meter or inspecting a service line connection shall be \$80.00. The charge shall not be waived if the property owner fails to keep a scheduled appointment for an inspection.
- F. Water Line Bacteria Testing: When the District is requested via the contractor or developer to perform water line bacteria testing, the charge shall be sixty dollars (\$60.00) per test. The District is not responsible for failure or passage of the test.

G. Assessments:

- (a.) Assessment Fee: A property owner may combine one or more parcels under the same parcel number prior to the time of an estimated assessment, as shall be determined by the District. The combined parcel will receive the appropriate assessment based on the number of ESFU's and/or the front footage of the combined parcel.
- (b.) Properties Not Assessed: Any property that was not originally assessed shall pay fees and charges in accordance with the District's requirements prior to connecting to the District's system.

H. Assessment Fee Reimbursement: Except as hereafter provided, the District's standard policy is that where a physical tap has not been provided to a parcel, the property owner of that parcel shall be responsible for all costs incurred in making said physical tap and connecting his/her service line to the District's main line. "Physical Tap" shall be defined for purposes herein to be an actual physical connection point installed in the sanitary sewer or water main line to serve an improvement. If the District did not install a physical tap to serve said parcel during construction of a main line project serving the property, and the property was assessed or has paid an ESFU charge, the District will provide a physical tap upon request in writing. If requested, the District shall provide the physical tap in a reasonable amount of time and pay all costs associated with providing the physical tap.

The Physical Tap shall not be available in the event that the current or previous property owner declined installation of the Physical Tap through written correspondence to the District or its representatives. In no event shall a Physical Tap be provided without cost if the Physical Tap is to connect an improvement that has a total ESFU equivalency rating in excess of the ESFU amount assessed or paid.

I. Installment Loan Agreements, and Promissory Notes for Connection Fees: The interest rate on all installment loan agreements and promissory notes shall be 7½% or the rate at which the infrastructure loan was issued.

Agreements to extend the payment of Water Connect Fees and Sanitary Sewer Connection Fees for a period of up to five (5) years with annual payments which shall include interest at the rate of 7 ½% per annum may be made at the District's discretion. The agreements shall be evidenced by any necessary documentation the District requires and require approval of the District Board of Trustees. Any agreements to extend the payment of Water Connect Fees and Sanitary Sewer Connection Fees shall apply only to single residential property owners who reside in the home and who are in need of special financial assistance.

J. Returned Check or Payment Fees: The District shall charge \$30.00 per occurrence for any check returned to the District due to insufficient funds, closure of an account or any other reason the banking company deems necessary to return a check for non-availability of funds.

The District shall charge \$30.00 per occurrence for any automatic deduction that is refused by the banking company for insufficient funds, closure of an account, incorrect routing number or incorrect account number as provided by the account owner, or any other reason the banking company deems necessary to return for non-availability of funds.

K. Reconnection Fee: When service has been terminated for non-payment for services rendered or violation of District Rules and Regulations, the Reconnection Fee shall be one hundred dollars (\$100.00) (Reference Rules and Regulations, Section 115).

L. Reconnection to District System: Any property owner who has disconnected from the District’s water system to return to an existing well and requests reconnection to the District’s water system shall pay the following charges at the time the permit is obtained to reconnect:

Reconnection Fee	\$100.00
Cost of ¾" meter and remote and Installation Fee	\$330.00
Inspection Fee for new service line	<u>\$ 80.00</u>
Total to be paid prior to reconnection	\$510.00

M. Bulk Water Policy: The purpose of this section is to facilitate the sale of treated and potable water for commercial use.

Meter Deposit	\$1,000.00
Service Charge	\$10.00 / 1,000 gallons
Monthly Meter Rental Fee	\$75.00 / month

Meters must be brought to the District Administration Building, no later than the last day of each month, to be read.

N. Swimming Pool Filling Policy: Section 314 of the Rules and Regulations establishes a credit of a portion of the monthly metered sanitary sewer service charge for District customers who fill a swimming pool. The sanitary sewer service charge for the month in which the swimming pool fill occurs shall be based on the water meter consumption for the subject month less the amount of usage on the swimming pool meter. Bill must be current to be eligible for this program.

O. Frozen Meter Charge: Replacement of a meter freeze plate will result in a \$50.00 charge per occurrence. The charge will be added to the customer’s utility billing account.

P. Copy Fees:

(a.) Smaller than legal size	\$0.15
(b.) Legal size and larger	\$0.25

Q. Book Fees:

(a.)	Rules and Regulations	\$25.00
(b.)	Construction and Material Specifications	\$25.00
(c.)	Standard Drawings	\$25.00
(d.)	Deposit, Fee, and Charge Schedule	\$10.00
(e.)	Complete Set in Hardbound Notebook	\$100.00

R. Miscellaneous Violations:

- (a.) Violations of Rules and Regulations, Section 406.02, regarding the failure of any person to install a hubset shall result in a charge of four hundred dollars (\$400.00) to be deducted from any funds on deposit with the District. If no such funds are on deposit with the District, the District shall not permit such person to perform any further work on or to the District Systems.
- (b.) Unauthorized Use of Services: Any person who uses any services of the District without permit or authority (including theft of water) shall pay a charge of up to four hundred dollars (\$400.00) per day for as long as such unauthorized use occurs. In addition, such person may be charged an amount that approximates the damages to the District, including the cost of estimated water used. Fines may be added to the customer's utility billing account or levied to their property taxes if unpaid.
- (c.) Failure to keep the sanitary sewer service line sealed from the intrusion of surface or ground water, tampering with the seals after they are in place, pumping water into the sanitary sewer system, or connecting downspouts, footer drains, or other surface or ground water drains into the sanitary sewer system shall cause the forfeiture of four hundred dollars (\$400.00) in addition to the cost incurred by the District for the clean out of the line and any other appurtenances.