

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
October 8, 2019**

1. OPENING

The October 8, 2019 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 3:00 p.m. The pledge of allegiance was led by Mr. Kretzmann. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were John Albers, CJ Gilcher, Kathy Killen, Josephine Carrelli and those members of the public who signed the October 8, 2019 sign in sheet.

2. ADOPTION OF AGENDA

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Regular Board meeting of September 24, 2019 and the Special Board meeting of September 30, 2019. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications.

6. PUBLIC COMMENTS

Mr. Ben Babcanec, a public funds officer from Heartland Bank was present to introduce himself. He stated he would like the Board to keep Heartland Bank in mind for any banking needs they may have in the future.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

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Mr. Gilcher stated they continue to work to finish the punch list items. He also stated the invitations for the open house have been mailed out.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Gilcher stated he received the final pay application. The contractor accepted \$49,600 in liquidated damages for the project being completed so late therefore the project came in under budget.

WTP CONCENTRATE DISCHARGE MAIN PROJECT UPDATE:

Mr. Gilcher stated all but one easement has been obtained. He also stated Sean McCarter from Albers and Albers suggested we hire an engineer to handle the contract administration on the project. Mr. Gilcher obtained a quote from Hull who designed the project. He will provide the written quote if that is the decision the Board wants to make.

Mr. Gilcher stated the contractor has requested to wait to start on the project until March 1, 2019 as it will be difficult to do any reclaims in the middle of the winter. Mr. Carlisle requested the contractor send a letter formally requesting the extension. Mr. Gilcher stated he would prefer the Corum property actually be completed this fall as not to disrupt the farming schedule. This will need to be discussed with the contractor.

PATASKALA CORPORATE PARK DEVELOPMENT DISCUSSION:

Mr. Gilcher stated that he and Mr. Fox have had discussions with the developer and the property owner of the majority of the corporate park. They also met with the County Commissioners this morning regarding this site as well. The main issue is they want sewer service. Now it is a matter of deciding how to go about achieving that and who is going to partner with who to get it done. The possibility of septic systems was brought up and the County said they would approve them. Mr. Gilcher stated he would reiterate again that a regionalized pump station would make more sense for this area as it would be serving approximately 600 acres in the city of Pataskala and another 250 acres in Etna Township. The pump station cost alone would be around one million dollars with another approximately half million to a million dollars in gravity mains just to get it started. The County Commissioners agreed to talk to the District about it and suggested they speak to Grow Licking County about it. Mr. Fox stated they have spoken with them before and they do not have those funds available for this type of project. All interested parties are willing to see what they can do to assist with making it happen as it would be a great benefit. Mr. Fox stated there is one developer would like to put in some spec buildings and

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has had the County review those plans. Mr. Gilcher stated there are some parcels south of Mill St that could possibly be served by the Mill St sewer but would have to have pump stations. He feels the 8" main is at or near capacity already and could possibly cause issues if more capacity was added to the system. Mr. Fox stated there timeframe for that is pretty short and he was hoping to have an answer regarding that today. Mr. Carlisle looked at a map and stated he would need some more information to be able to make any decisions regarding adding any additional capacity without upgrading the station. Mr. Carlisle and Mr. Gilcher will sit down together and look at some more maps and information and try to come up with a decision.

WWTP BIOSOLIDS REMOVAL QUOTE SUMMARY:

Mr. Gilcher stated they obtained quotes for this service as requested by the Board. Carl Wheeler, Agrisludge and Synagro provide quotes for the bio solids with Carl Wheeler being the lowest.

Carl Wheeler, Quasar and FeeCorp provided quotes for the trash baffles with Carl Wheeler being the lowest. Mr. Fox asked if Mr. Wheeler was insured with the District and had all necessary workers compensation certifications. Mr. Albers believes this contract was revised around 3 years ago to include those requirements. Mr. Albers will go back and review his information to determine if these items were included.

WEST WWTP NPDES PERMIT UPDATE:

Mr. Gilcher stated the Ohio EPA has issued the discharge permit for the plant so we are ok to move forward.

TO DISCUSS AND TAKE ACTION ON A WATER AND SEWER CONTRACT WITH THE CITY OF PATASKALA:

Mr. Albers provided 3 possible drafts of the agreement. One is accepting all of Pataskala's changes in their last draft, one is accepting all changes except for the language in section 15a which allows the District to construct in the event Pataskala fails to and the third option removes any reference to the interconnect.

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Much discussion followed. Mr. Fox would prefer to approve the agreement accepting all of the changes proposed by the City of Pataskala. Mr. Carlisle feels the second agreement would be best as it would give the District the ability to construct in the event Pataskala does not and he feels that would be best for the District. If Pataskala does not construct and the language is not included in the agreement that gives the District the ability to construct we would still have no interconnect.

Mr. Fox still feels we should approve the first contract with all of Pataskala's changes because even if the interconnect does not get constructed it is a 25 or 50 year agreement that would have great benefit to both entities.

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the second option that includes the language in section 15a that gives the District the ability to construct if the City does not accomplish it.

Mr. Fox requested the record reflect he left the meeting at 3:52pm.

R 2019-057 RESOLUTION

1. **WHEREAS THE BOARD OF TRUSTEES OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HEREBY APPROVES THE WATER SERVICE CONTRACT, EXECUTED BY THE DISTRICT ON THIS DATE, BETWEEN THE CITY OF PATASKALA AND THE SOUTHWEST LICKING WATER AND SEWER DISTRICT AND AUTHORIZES ANY MEMBER OF THE BOARD TO EXECUTE SUCH CONTRACT ON BEHALF OF THE DISTRICT.**

2. **THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

UPON ROLL CALL VOTE, MR. CARLISLE AND MR. KRETZMANN VOTED AYE. MR. FOX WAS NOT PRESENT. RESOLUTION NO. 2019-057 WAS APPROVED.

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RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2019-058 RESOLUTION

1. WHEREAS THE BOARD OF TRUSTEES OF THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT HEREBY APPROVES THE SANITARY SEWER SERVICE CONTRACT AS PRESENTED, CONTINGENT UPON APPROVAL OF WATER CONTRACT APPROVED BY THE CITY OF PATASKALA, EXECUTED BY THE DISTRICT ON THIS DATE, BETWEEN THE CITY OF PATASKALA AND THE SOUTHWEST LICKING WATER AND SEWER DISTRICT AND AUTHORIZES ANY MEMBER OF THE BOARD TO EXECUTE SUCH CONTRACT ON BEHALF OF THE DISTRICT.

3. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.

UPON ROLL CALL VOTE, MR. CARLISLE AND MR. KRETZMANN VOTED AYE.
MR. FOX WAS NOT PRESENT. RESOLUTION NO. 2019-058 WAS APPROVED.

JOB POSTING UPDATES:

Mr. Gilcher stated he has received one resume for the wastewater operator position.

Mrs. Carrelli stated the billing clerk position was posted on Indeed, Ohio Means Jobs and the District website. She stated she has received around 350 resumes so far and the posting will be up until October 18, 2019.

8. OFFICE MANAGER'S REPORT

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Mrs. Carrelli had nothing to present.

9. ATTORNEY'S REPORT

Mr. John Albers stated they are currently dealing with a few different deferred assessment issues.

The Hoovler property has put in escrow the entire amount owed. He stated they are still trying to track down record of another payment that was made to the County auditor instead of directly to the District so that amount may come off the total amount due.

Mr. Albers stated Southgate Limited Partnership sent them a letter regarding multiple properties in dispute. There are payments and partial payments that were made on parcels that changed numbers. Mr. Albers sent a response to the attorney for the Southgate Corporation answering all of their questions.

Mr. Albers stated the third issue is the Roush Shriner property. He has relayed to all parties the entire payment is due and we cannot accept partial payments. He stated they have attempted to settle it between themselves and the primary parcel owner wants to divide the amount 4 ways. This is not fair because the main parcel property owner is the one responsible for the majority and the other parcel owners should only be responsible for a small share.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session pursuant to Ohio Revised Code 121.22 (G) (2), To consider the purchase of property for public purposes wherein the premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Kretzmann.....yes
Fox.....absent
Carlisle.....yes

MOTION CARRIED.

Entered executive session at 4:17 p.m.

Mr. Carlisle made a motion, second by Mr. Kretzmann to return from Executive Session.

Kretzmann.....yes

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Fox.....absent
Carlisle.....yes

Motion Carried.

Returned from Executive Session at 4:31 p.m.

11. TRUSTEES' COMMENTS

12. ADJOURNMENT

Mr. Kretzmann made a motion, second by Mr. Carlisle that the meeting would be adjourned. Upon Roll Call vote, all voted aye.
The meeting was adjourned at 4:33 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

October 8, 2019

SIGN BELOW:

NAME

ADDRESS

PHONE

Chris Sharrock

430 S Main St

(740) 927-4134

Ben Babcanec

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Whitehall, Ohio

(614) 416-2376

CITY OF
PATASKALA
HEARTLAND
BANK