

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

October 13, 2015

1. OPENING

The October 13, 2015 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. Mr. Kretzmann, Mr. Carlisle and Mr. Meade were present at roll call. Also present were Don Rector, Kathy Killen and Bobbie O'Keefe.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to adopt the Agenda. Mr. Meade seconded. Vote, all aye. Agenda was adopted.

3. APPROVAL OF MINUTES

Regular Board Meeting Minutes: Mr. Kretzmann moved to approve the Minutes of the Board Meeting held on September 29, 2015, with a correction on page 3, item f, to identify Resolution No. 015-046 as Resolution No. 2015-046. Mr. Meade seconded the Motion with the correction. Vote, all aye. Minutes were approved as corrected.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. Vote, all aye. Motion was approved.

5. COMMUNICATIONS/WRITTEN PUBLIC COMMENTS

None.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. High User Tap Report: Mr. Rector reported that the Flying J has a large water leak in its service line. District inspectors have been trying to help locate the leak; however, they have been unable to find it.

b. Tap Fees for September: Mr. Rector stated that the tap fee activity in September has been very good. There were 13 permits purchased for a total of \$93,782.00.

c. York Road Water Plant Flow Data: Mr. Rector distributed the York Road Water Treatment Facility Flow Data for January 2013 through present. He indicated that the average flow is 1.3 MGD, which has increased from last year when the average was 1.15 MGD. Mr. Carlisle asked why the average flow in May of 2014 was 37.17 and in May of 2015 was 43.5. Mr. Rector indicated this was probably due to weather events and possibly the start of school.

d. Hydrant Flushing Program – York Road Area October 19-23: Mr. Rector stated that the hydrant flushing program will start on October 19 on York Road by the water treatment plant and will go down Route 40 west to Refugee. There have been notices placed on the district's website and on signs placed in the areas to be flushed. The end of the first phase will be October 23, 2015 and the next phase will then be planned. Hydrant flushing is the best way to remove sediment from the lines and to maintain water quality. The spring and fall are the best times to flush.

e. New Elevated Storage Tank – Design and Location: Mr. Rector reported that he had looked at three different locations for construction of the new water tank based on modeling. The first location was next to the Prologis tank; the second location was on land owned by the district on Mind Road; and the third was at the existing Cleveland tank site. Mr. Rector stated that the tank would store 1 million gallons as required by the Ohio EPA, which dictates that there must be a certain amount of water in storage to meet the new plant design flow. Mr. Rector believes the optimal location is option number 3 at the existing Cleveland tank site. The existing tank is empty and will be removed at the time the new tank is built. The Cleveland Avenue site is better because the elevation is higher, there is already a certain amount of infrastructure in place, and the neighbors are already accustomed to having a tank there. Soil borings will be done as part of the agreement with the engineer, but the soil should be fine. Mr. Rector reported that the Mink Road site would not be good because the lines from the tank would have to be stubbed and not looped, the site elevation is not as high, and it would be more expensive to build there. Mr. Rector was asked whether the district could obtain credit for recycling of the steel from the old tank. He indicated it might be factored into the bid by the contractors, who would be looking to recycle the steel; however, Mr. Rector stated that he may review the benefits of scrapping the steel in advance. This project will probably move forward in the summer of 2016.

f. ODOT 310/70 Bridge Relocation: Mr. Rector reported that ODOT is demanding that the district pay \$450,000 to relocate the water and sewer lines as part of the bridge relocation

project. He indicated that ODOT is not willing to budge, and that he has received communications from different ODOT officials regarding this issue. He stated that ODOT took complete control of the design for relocation of the lines, including the bidding process, and that it took more than one year with several meetings to complete the plans. He indicated it is extremely troubling that ODOT is now demanding payment when it never mentioned this fee before. Mr. Carlisle stated that he has gone to all of the meetings regarding this project for the past two years and no one has ever mentioned this requirement. He believes that costs could have been deferred or the district could have obtained grant funds if the district had known of this charge. Mr. Rector stated that he warned ODOT in advance that the project would be extremely expensive as designed, and that if he knew ODOT was going to charge the district this fee he would have handled the design himself. Mr. Rector indicated he was going to write a letter to ODOT stating the district was not going to cooperate and that a meeting should be held with the Attorney General's office, the district board, himself and the district's legal counsel. Mr. Kretzmann stated that he believes the district should pursue all avenues to their ultimate conclusion in the district's favor. Mr. Meade asked why the district would not make a payment on the OWDA loans for this project until 2017 when the project would be done in 2016. Mr. Rector replied that OWDA requires the project to be complete before loan payments begin, and that the project would not be totally finished until all the restoration work was done, which could go into 2017.

8. OFFICE MANAGER'S REPORT

None; Ms. Loomis attended the Chamber Safety Meeting.

9. ATTORNEY'S REPORT

None.

10. EXECUTIVE SESSION

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to go into Executive Session for the purpose of discussing pending litigation with Pataskala. Upon roll call vote, all voted aye. The board went into Executive Session at 1:48 pm.

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to come out of Executive Session. Upon roll call vote, all voted aye. The board came out of Executive Session at 2:10 pm.

11. ADDITIONAL PUBLIC COMMENTS

None.

12. TRUSTEE COMMENTS

a. Mr. Carlisle: Mr. Carlisle asked Mr. Rector whether the district decided to use the same electric aggregate supplier that Etna Township uses. Mr. Rector replied that they did look into the supplier, but that the rate was not competitive for the district's needs. Mr. Carlisle then congratulated Mr. Kretzmann on his reappointment to the board.

b. Mr. Meade: Mr. Meade congratulated Mr. Kretzmann on his reappointment to the board as well.

c. Mr. Kretzmann: Mr. Kretzmann stated that he believes the district must vigorously defend against being charged the \$450,000 fee by ODOT.

13. ADJOURNMENT

Mr. Carlisle made a Motion to adjourn and Mr. Kretzmann seconded. The meeting was adjourned at 2:12 pm.

ATTEST:



John Carlisle, District Secretary