

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**SPECIAL BOARD MEETING MINUTES
November 15, 2019**

1. OPENING

The November 15, 2019 Special Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Fox at 1:30 p.m. The pledge of allegiance was led by CJ Gilcher. Mr. Fox, Mr. Kretzmann, and Mr. Hagy were present at roll call. Also present were CJ Gilcher, John Carlisle, Josephine Carrelli, and Kathy Killen and those members of the public who signed the November 15, 2019 sign in sheet.

2. ADOPTION OF AGENDA

Mr. Hagy made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, Mr. Kretzmann voted no, Mr. Hagy voted aye, and Mr. Fox voted aye. Motion carried. Agenda adopted.

3. EXECUTIVE SESSION

Mr. Hagy moved to adjourn into executive session to consider the terms of employment of a public employee or official, being John Carlisle, for the position of General Manager, pursuant to R.C. 121.22 (G) (1) Seconded by Mr. Fox

Kretzmann.....no
Hagy.....yes
Fox.....yes

MOTION CARRIED.

Entered executive session at 1:32 p.m.

Mr. Hagy made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....no
Hagy.....yes
Fox.....yes

Motion Carried.

Returned from Executive Session at 1:57 p.m.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

4. ACTION ITEMS

Mr. Fox presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Hagy made a motion, second by Mr. Fox.

R 2019-073

- 1. RESOLUTION TO APPROVE THE EMPLOYMENT AGREEMENT WITH JOHN CARLISLE FOR THE GENERAL MANAGER POSITION.**
- 2. That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.**

UPON ROLL CALL VOTE, MR. KRETZMANN VOTED NO, MR. HAGY VOTED AYE, AND MR. FOX VOTED AYE. RESOLUTION NO. 2019-073 WAS APPROVED.

Mr. Fox stated that the next order of business was to discuss the potential adoption of a resolution setting a deadline for the City of Pataskala to approve the outstanding Water and Sanitary Sewer Service Contracts and/or revocation of the same by the District Board of Trustees. Mr. Fox stated that this item was requested to be placed on the agenda by the District's legal counsel. Mr. Fox stated that Mr. Albers has concerns with the contract sitting out there with no motion whatsoever. Mr. Fox stated that the City of Pataskala has a utility meeting coming up soon and that he believes this contract item will be on the list of items to discuss. Mr. Kretzmann stated that he felt that the Board should give them another chance to approve it. The Board agreed.

Mr. Fox made a motion, second by Mr. Hagy to approve the Letter of Engagement for legal services with Mazanec, Raskin, and Ryder.

Upon roll call vote, all voted aye. Motion carried.

Mr. Kretzmann inquired about the purpose of the engagement letter. Mr. Fox stated that it's typical procedure.

Mr. Kretzmann stated that he would like to make note of the fact that the Board signed the agreement after the engagement had already taken place.

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O.Box 215 Etna, Ohio 43018
69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

5. TRUSTEES' COMMENTS

Mr. Carlisle stated that he would like to request a Special Meeting to meet with the Board of Trustees on Monday, November 18, 2019 at 3:00 p.m. He stated that would give him time to go through items that he thinks need to be addressed and to get input from the Board to prioritize these items. Mr. Carlisle stated that the items to discuss include liability insurance, employee handbook, rate study, employee evaluations, and employee rates of pay. He stated these items need to get prioritized, so he knows what to work on first. Mr. Hagy would like to add that the building needs to be evaluated for storage, a potential break room, etc.

Mr. Fox stated that Mr. Gilcher has done a great job and that he greatly appreciates it.

Mr. Fox stated that it has come to his attention there is no longer a Vice President, therefore a motion will need to be placed on the agenda for the Special Meeting on Monday, November 18, 2019 at 3:00 p.m.

6. ADJOURNMENT

Mr. Kretzmann made a motion, second by Mr. Hagy that the meeting would be adjourned. Upon Roll Call vote, all voted aye.
The meeting was adjourned at 2:10 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

SPECIAL BOARD MEETING

November 15, 2019 3:00PM

SIGN BELOW:

NAME

ADDRESS

PHONE

Kent Mallett

*The Advocate,
Newark*

740-328-8545