

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT**

**P.O. BOX 215, ETNA, OH 43018**

**(740) 927-0410**

**BOARD MEETING MINUTES**

**November 8, 2016**

**1. OPENING**

The November 8, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were Leo Conkel, CJ Gilcher, Kathy Killen and Bobbie O'Keefe.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Meade made a Motion, seconded by Mr. Kretzmann, to approve the Minutes of the October 25, 2016. All voted aye. The Minutes were approved.

**4. MOTION TO PAY BILLS**

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. All voted aye. Motion carried.

**5. COMMUNICATIONS**

None.

**6. PUBLIC COMMENTS**

None.

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**7. GENERAL MANAGER'S REPORT**

A. Resolution to Reduce Deferred Assessment: Mr. Conkel presented Resolution No. 2016-053 to approve the reduction of a deferred sanitary sewer assessment on parcel #25-067806-00.000 due to 2.046 acres being split and the assessment being paid in full. Mr. Kretzmann made a Motion to approve Resolution No. 2016-053 and Mr. Meade seconded. Upon roll call vote, all voted aye. Resolution No. 2016-053 was approved.

B. Potential Well Field: Mr. Conkel stated that he will be speaking with an owner of property in the east Licking County area which may provide a good source of water.

C. Watkins Grove: Mr. Conkel reported that the Watkins Grove Phase II development, with 45 lots, will soon be submitting a developer's agreement so that the second phase of the development can move forward.

D. Cost Less Lighting: Mr. Conkel indicated that the District has received plans for the Cost Less Lighting facility which is scheduled to be built in 2017 in the spring.

**8. OFFICE MANAGER'S REPORT**

None.

**9. ATTORNEY'S REPORT**

None.

**10. EXECUTIVE SESSION**

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to go into Executive Session for the purpose of discussing imminent litigation. Upon roll call vote, all voted aye. The Board went into Executive Session at 1:07 pm.

Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle, to come out of Executive Session. Upon roll call vote, all voted aye. The Board came out of Executive Session at 1:37 pm.

**11. ADDITIONAL PUBLIC COMMENTS**

None.

**12. TRUSTEE COMMENTS**

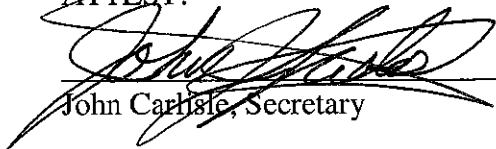
None.

13. **ADJOURNMENT**

Mr. Carlisle moved to adjourn, and Mr. Kretzmann seconded the Motion.

The meeting was adjourned at 1:38 pm.

ATTEST:



John Carlisle, Secretary