

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

March 29, 2016

1. OPENING

The March 29, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were CJ Gilcher, Rhonda Loomis and Bobbie O'Keefe.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Carlisle made a Motion, seconded by Mr. Kretzmann, to approve the Minutes of the March 8, 2016 meeting. All voted aye. Motion carried.

4. MOTION TO PAY BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. All voted aye. Motion carried.

5. COMMUNICATIONS

None.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. WTP/WWTP monthly average flow data: Mr. CJ Gilcher was present in place of Mr. Rector. Mr. Gilcher discussed the York Road Water Treatment Flow Data and the Environmental Control Facility Flow Data. He stated that the water flows increased from

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previous years due to increased development. He further stated that the flow into the wastewater plant has decreased as a result of the district's I&I program, which includes smoke testing and manhole spot checking.

b. Questions re Lead Testing: Mr. Kretzmann asked whether the district was receiving calls regarding lead in the water or lead testing. Ms. Loomis stated that the office had received no calls, but that Mr. Rector drafted a response regarding the district's lead testing process in the event someone did call. Mr. Meade commented that Pataskala council recently discussed the requirement from the EPA to test older homes for lead in the water. Mr. Gilcher noted that the EPA requires treatment systems to take water samples every three years for homes constructed prior to 1986. This year is the district's testing year, and Mr. Gilcher stated that approximately 95 percent of the time the same homes are tested during every testing period. The district has never had tests show lead levels above EPA actionable limits.

8. OFFICE MANAGER'S REPORT

a. Resolution to Certify Delinquent Accounts to the Licking County Auditor: Ms. Loomis presented to the board Resolution No. 2016-018 to authorize delinquent accounts to be certified to the Licking County Auditor for collection. Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to approve Resolution No. 2016-018. Upon roll call vote, all voted aye. Resolution No. 2016-018 was approved.

b. Resolution to Remove Water Assessment: Ms. Loomis presented to the board Resolution No. 2016-019 to reduce the deferred water assessment on Parcel #10-017652-00.000 due to payment of part of the assessment in full with interest following a split of 2.4 acres from the original parcel. Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to approve Resolution No. 2016-019. Upon roll call vote, all voted aye. Resolution No. 2016-019 was approved.

c. Check from Auditor: Ms. Loomis distributed a copy of the check recently received from the Licking County Auditor in the amount of \$788,173.07, representing special assessments and delinquent accounts collected by the auditor on the district's behalf.

9. ATTORNEY'S REPORT

Ms. O'Keefe reported that an oral hearing in front of Judge Marcelain had been scheduled for April 18, at 2:00 pm, at the Licking County Courthouse, regarding the competing requests for certification of the AAA Arbitrators' Award filed by the attorneys on the district's behalf and on the City of Pataskala's behalf.

10. EXECUTIVE SESSION

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to go into Executive Session to discuss pending and imminent litigation. Upon roll call vote, all voted aye. The board went into Executive Session at 1:12 pm.

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to come out of Executive Session. Upon roll call vote, all voted aye. The Executive Session concluded at 1:29 pm.

11. ADDITIONAL PUBLIC COMMENTS

None.

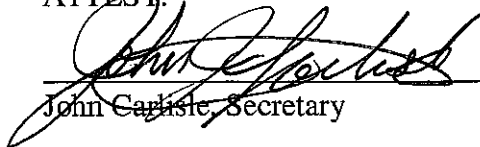
12. TRUSTEE COMMENTS

Mr. Meade asked for clarification of whether the Sunshine Law allowed sidebar conversations to occur among board members during board meetings. He indicated the subject came up during a Pataskala council meeting. Mr. Carlisle stated sidebar conversations were not allowed under the Sunshine Law. Ms. O'Keefe concurred.

Mr. Carlisle moved to adjourn, and Mr. Kretzmann seconded the Motion.

The meeting was adjourned at 1:30 pm.

ATTEST:



John Carlisle, Secretary