

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT**

**P.O. BOX 215, ETNA, OH 43018**

**(740) 927-0410**

**BOARD MEETING MINUTES  
SPECIAL MEETING**

**June 13, 2016**

**1. OPENING**

The Special June 13, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 11:00 am. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. The Pledge of Allegiance was led by Mr. Kretzmann. Also present were CJ Gilcher, Rhonda Loomis and Leo Conkel.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

**3. PUBLIC COMMENTS**

None.

**4. GENERAL MANAGER'S REPORT**

CJ reported that Jefferson Water and Sewer District had opened the interconnect over the weekend and had used 260K gallons in a 24 hour period.

**5. OFFICE MANAGER'S REPORT**

None.

**6. ATTORNEY'S REPORT**

None.

7. **EXECUTIVE SESSION**

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to go into Executive Session to discuss personnel matters. Upon roll call vote, all voted aye. The board went into Executive Session at 11:01 am.

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to come out of Executive Session. Upon roll call vote, all voted aye. The Executive Session concluded at 11:20 am.

Following Executive Session, Mr. Kretzmann made a Motion to approve Employment Agreement as presented with Mr. Leo B. Conkel, Jr., seconded by Mr. Meade. Upon roll call vote, all voted aye.

Mr. Carlisle made a motion to approve Resolution 2016-031 to approve the employment agreement and hire Mr. Leo B. Conkel, Jr., for the General Manager position as presented. Mr. Meade seconded. Upon roll call vote, all voted aye. Resolution passes.

Mr. Carlisle motioned, which was seconded by Mr. Kretzmann to adjourn the meeting. Upon voice vote, all voted aye. The meeting was adjourned at 11:20 am.

ATTEST:

  
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John Carlisle, Secretary