

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
June 12, 2018**

**1. OPENING**

The June 12, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The pledge of allegiance was led by Mr. Gilcher. Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, CJ Gilcher and those members of the public who signed the June 12, 2018 sign-in sheet.

Mr. Carlisle made a motion, second by Mr. Kretzmann to excuse Mr. Fox from the meeting.  
Upon Roll Call vote, all voted aye. Motion carried.

**2. ADOPTION OF AGENDA**

Mr. Carlisle made a motion, second by Mr. Kretzmann, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Carlisle made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of May 29, 2018. Upon Roll Call vote, all voted aye. Motion carried.

**4. PAYMENT OF BILLS**

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

There were no communications to report at this meeting.

**6. PUBLIC COMMENTS**

There were no public comments.

**7. GENERAL MANAGER'S REPORT**

**WATER TREATMENT PLANT CONSTRUCTION UPDATE/CLEARWELL  
FLOOR SLAB UPDATE:**

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Mr. Conkel stated they have set the HVAC units inside and got the concrete poured for half of the administration buildings floor last week. They will be pouring the other half this week. Mr. Conkel also stated they will be going to Grove City to look at an epoxy coating for the clearwell floor slab tomorrow. This is the preferred method of repair.

**SUMMIT TANK CONSTRUCTION UPDATE:**

Mr. Conkel stated the painting is almost complete. They still have a couple of touch ups to do but it should be completed in the next week.

**RESOLUTION-SUMMIT RD WATER LINE:**

Mr. Conkel stated the low bid for the Summit Rd Water line improvements came from Tribute Contracting and Consultants, LLC in the amount of \$1,517,773.00. Rock River Construction bid at \$1,694,025.51 and Shelley and Sands bid at \$2,369,699.00.

Mr. Conkel also stated this is an EPA WSRLA loan and 1.3 million is principle forgiveness.

Mr. Conkel presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Carlisle made a motion, second by Mr. Kretzmann.

**R 2018-033**

- 1. WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE SUMMIT ROAD AND CABLE ROAD WATER LINE IMPROVEMENTS, AND**
- 2. WHEREAS THE GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM TRIBUTE CONTRACTING AND CONSULTANTS, LLC IN THE AMOUNT OF \$1,517,773.00, ROCK RIVER CONSTRUCTION LTD AT \$1,694,025.51 AND SHELLEY AND SANDS, INC AT \$2,369,699.00 THE GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH TRIBUTE CONTRACTING AND CONSULTANTS, LLC TO COMPLETE THE PROPOSED PROJECT FOR THE WATER LINE AND APPURTENANCES, AND**
- 3. THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR TRIBUTE CONTRACTING AND CONSULTANTS, LLC TO PROVIDE THE SUMMIT ROAD AND CABLE ROAD WATER LINE IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$1,517,773.00 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE AWARD ATTACHED HERETO AND THE NOTICE TO PROCEED UPON APPROVAL BY THE OHIO EPA AND OWDA, AND**
- 4. THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS**

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**BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-033 WAS APPROVED.**

**RESOLUTION-REFUGEE RD WATER LINE:**

Mr. Conkel stated the low bid for the Refugee Rd water line improvements came from Rock River Construction LTD in the amount of \$634,942.20. Perry Reclaiming Inc. bid at \$672,551.00.

Mr. Conkel presented a resolution for the Board's consideration and approval:

**RESOLUTION:**

Mr. Fox made a motion, second by Mr. Kretzmann.

**R 2018-034**

**WHEREAS THE DISTRICT IS IN NEED OF INSTALLING THE REFUGEE ROAD WATER LINE IMPROVEMENTS, AND**

**WHEREAS THE GENERAL MANAGER SOLICITED BIDS FROM CONTRACTING COMPANIES AND THE DISTRICT RECEIVED BIDS FROM ROCK RIVER CONSTRUCTION LTD IN THE AMOUNT OF \$634,942.20, PERRY RECLAIMING INC AT \$672,551.00, LAW GENERAL CONTRACTING INC AT \$676,163.23, BP PIPELINE LLC AT \$760,934.50 AND SHELLEY AND SANDS, INC AT \$864,105.00 THE GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER INTO A CONTRACT WITH ROCK RIVER CONSTRUCTION LTD TO COMPLETE THE PROPOSED PROJECT FOR THE WATER LINE AND APPURTENANCES, AND**

**THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR ROCK RIVER CONSTRUCTION LTD TO PROVIDE THE REFUGEE ROAD WATER LINE IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$634,942.20 AND HEREBY AUTHORIZES THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE AWARD ATTACHED HERETO AND THE NOTICE TO PROCEED, AND**

**THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD OF TRUSTEES CONCERNING AND RELATING TO THE ADOPTION OF THIS RESOLUTION WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD OF TRUSTEES, AND THAT ALL DELIBERATIONS OF THIS BOARD OF TRUSTEES AND OF ANY OF ITS COMMITTEES RESULTING IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE REVISED CODE OF OHIO.**

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**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-034 WAS APPROVED.**

**RO CONCENTRATE BIDDING:**

Mr. Conkel stated that this is the line from the water treatment plant to the wastewater treatment plant. Mr. Conkel would like to advertise that June 20 and June 27 and open July 18, 2018 at 1:00pm.

**PRESSURE REDUCING VALVE BIDDING:**

Mr. Conkel stated since we are increasing the pressure with the new plant we will be installing individual PRVs and will be installing a few on master meter accounts such as Whispering Pines and Willowbrook Mobile Home Park. We will warrant those for one year and then they become the homeowner's responsibility.

**2019 DRAFT BUDGETS:**

Mr. Conkel stated that we have to approve those by the next Board meeting. Mr. Carlisle said since the treasurer is not at this meeting it will be addressed at the next meeting.

**MISC-YOCUM/BOYER/WELLFIELD/KIRKERSVILLE/COUGHLIN AGREEMENT/208 PLAN MTGS:**

Mr. Conkel stated that Mr. Albers sent him the agreement for Mrs. Yocum. He made some changes and sent it back to Mr. Albers but it should be executed by the next board meeting.

Mr. Conkel stated the Boyer property assessment that fell off the books is not a site that will ever get water or sewer. The only thing on the property is an antenna for Spectrum. Mr. Conkel stated Mr. John Albers recommendation is to remove the assessment because there is nothing there to tie the assessment to and it could be a detriment to the District to leave it there. Mr. Kretzmann asked what the accountant would say about removing a potential asset. Mrs. Killen said the accountant would say to follow the legal opinion on the matter. Mr. Conkel will have a resolution prepared for the next meeting to remove the assessment.

Mr. Conkel stated he is waiting on prices from the geologist for a test well down by National Trails.

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Mr. Conkel is trying to get a meeting set up with the Board of Public Affairs to discuss the possibility to serve Kirkersville with water.

Mr. Conkel said he is still going back and forth with the Coughlin agreement.

Mr. Conkel stated he has a meeting with Reynoldsburg on the 14<sup>th</sup> and the City of Columbus on the 19<sup>th</sup> to discuss the 208 plan and see if they have any comments.

**8. OFFICE MANAGER'S REPORT**

Mrs. Carrelli had nothing to present at this meeting.

**9. ATTORNEY'S REPORT**

Mr. Albers was not present at this meeting.

**10. EXECUTIVE SESSION**


There was no executive session at this meeting.

**11. TRUSTEES' COMMENTS**

Mr. Carlisle stated he would like the Board to walk the site of the new water treatment plant before the meeting on June 26, 2018 around 2:30pm.

**12. ADJOURNMENT**

Mr. Carlisle made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:18 p.m.

ATTEST:   
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

June 12, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE