

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018
(740) 927-0410**

**BOARD MEETING MINUTES
July 28, 2015**

1. OPENING

The July 28, 2015 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Mr. Kretzmann led the Pledge of Allegiance. Also present were Mr. Don Rector, and Ms. Rhonda Loomis.

2. ADOPTION OF AGENDA

Mr. Carlisle made a Motion to adopt the Agenda. Mr. Kretzmann seconded. Vote, all aye. The Agenda was adopted.

3. APPROVAL OF MINUTES

Mr. Meade moved to approve the minutes of the July 14, 2015 meeting. Mr. Kretzmann seconded. Vote, all aye. The minutes were approved.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. Vote, all aye. The Motion to pay the bills was approved.

5. COMMUNICATIONS/WRITTEN PUBLIC COMMENTS

None.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. Development Agreement with Pulte Homes, Inc: Mr. Rector presented the development agreement for Cumberland Crossing Section 7 (28 lots) development. Mr. Rector stated they are skipping section 6 for now. Capacity fees were due in the office today in the amount of \$38,920.00. Construction plans have been reviewed and approved. Mr. Kretzmann made a Motion to adopt Resolution No. 2015-035 to approve the Development Agreement with

Pulte Homes, Inc for Cumberland Crossing Section 7 for 28 lots. Mr. Carlisle seconded the Motion. Upon roll call vote, all voted aye. Resolution No. 2015-035 was approved.

b. Modification of the 208 agreement with the City of Columbus: Mr. Rector presented a resolution to modify the boundary of the 208 agreement with the Ohio EPA, City of Columbus, City of New Albany, Licking County Commissioners, and Jersey Township. Mr. Rector states it is a minor map amendment. New Albany and Columbus have already purchased land in this area (Jug Street and Mink Street) and the District does not want to interrupt the plans in place and not duplicate services in this area. Jersey Township is in favor of the adjustment in the 208 boundary line. The District does not have current plans to extend lines in this area however maintains the ability to service the St. Rt. 161 corridor. Mr. Kretzmann made a Motion to adopt Resolution No. 2015-036 to approve the modification of the 208 boundary as discussed. Mr. Meade seconded the Motion. Upon roll call vote, all voted aye. Resolution 2015-036 was approved.

c. Preliminary Plans for Taylor Road South: Mr. Rector advised the board he was scratching this resolution at this time and would be bringing it back to the Board for review and approval on August 11, 2015. Mr. Rector stated he had not received the plans back from Jobs Henderson in time to present the resolution. He will present a resolution of necessity as well as have the full database of the assessments on properties. He is waiting on final comments from residents as well. Some discussion on an equalization board should it be necessary.

d. Mr. Rector presented reports (flow data) from the Collections Department, Water and Wastewater Departments. Discussion.

e. Mr. Rector discussed the Office Report on financials. The District is hitting all the margins. Discussion.

8. OFFICE MANAGER'S REPORT

a. Ms. Loomis presented Resolution No. 2015-037 to Certify Delinquents to the Licking County Auditor. Mr. Carlisle advised one of the accounts had recently been deceased and the account would be in probate. Mr. Carlisle made a Motion to adopt Resolution No. 2015-37. Mr. Kretzmann seconded the Motion. Upon roll call vote, all voted aye. Resolution 2015-037 was approved.

b. Ms. Loomis presented the shut off list for delinquent water accounts due for termination 7/29/15.

c. Ms. Loomis stated not much to update on the on-going insurance claim that the District's general liability broker. The District is gathering costs for them. Ms. Loomis will keep the Board updated.

d. Ms. Loomis advised the Board that the Woods at Taylor Estates is being assessed a \$4300.00 fine (\$100/per day from June 19, 2015- July 31, 2015) for a broken sewer lateral that runs under the condos. The Borrer Company was first contacted by Ms. Loomis March 12, 2015 and advised that 970 Sara Court had a broken lateral. Subsequent conversation was held until Ms. Loomis determined the need to send a certified letter advising the Borrer Company to fix the lateral or face the fees/fines/penalties. The letter went out June 4, 2015 and the certified receipt acknowledgement was returned as signed for June 5, 2015. Upon a call from the Borrer Company about a brown water issue within their private water lines, Ms. Loomis advised that they would be seeing the fine on their August 1, 2015 billing. The company representative, Layne Schoener asked if the fines would or could be removed if they fixed the issue with the sewer lateral. Ms. Loomis advised it would be a decision made by the General Manger and the Board. Mr. Rector explained where it's broken and what the repair entails. Mr. Carlisle stated the Board would review when the lateral is fixed.

e. Mr. Meade asked why the shut off listed amounts were so high. Discussion on how many months before shut off occurs, what happens when the ones that are terminated do not pay and basic information on billing.

9. **ATTORNEY'S REPORT**

None.

10. **EXECUTIVE SESSION**

None.

11. **ADDITIONAL PUBLIC COMMENTS**

None.

12. **TRUSTEE COMMENTS**

None.

13. **ADJOURNMENT**

Mr. Carlisle made a Motion to adjourn. Mr. Kretzmann seconded. Upon roll call vote, all voted aye. The meeting adjourned at 1:37 pm.

ATTEST:



John Carlisle, District Secretary