

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
JANUARY 30, 2018**

1. OPENING

The January 30, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The Pledge of Allegiance was led by Mrs. Carrelli. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, and those members of the public who signed the January 30, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of January 9, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

Curt Arnsperger and Bill Harris from Villas at Foor Farms attended the meeting to ask the Board for consideration in adjusting sewer charges from two high bills due to sod and landscape watering and adjustments on two additional high bills because a contractor left a hydrant on and it was flowing undetected for about 45 days. Mr. Carlisle stated the sod watering did not qualify for an adjustment per the sod watering policy as it is only offered to individual homeowners and this account is a master metered complex. Mr. Carlisle also stated the Villas at Foor Farms should have some accountability for the excess usage as they left the hydrant running.

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The Board directed Mr. Conkel and Mrs. Carrelli to review the consumption history and make a recommendation and a decision will be made at the next meeting.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated the last of the detention walls were poured and half of the clearwell slab was poured. There was an issue with the clearwell slab as it started raining right at the end of the pour. He explained they were working through the issue and will keep the Board informed.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated the tank is attached to the top of the pedestal and secured and the roof is being welded on. The tank was raised at about 1 foot per minute and took almost 3 hours to get it to the top.

CUMBERLAND 5B USE & HOOK UP RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2018-007 WHEREAS THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH PULTE HOMES OF OHIO, LLC FOR THE CUMBERLAND CROSSING, SECTION 5B, WATER AND SANITARY SEWER ON MAY 30, 2017: AND

WHEREAS PULTE HOMES OF OHIO, LLC HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

NOW THEREFORE, THE BOARD OF TRUSTEES APPROVES THE USE OF THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN CUMBERLAND CROSSING, SECTION 5B, WATER AND SANITARY SEWER.

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UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-007 WAS APPROVED.

TRUCK PURCHASE RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2018-008 RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2018 FORD F-150 TRUCK FOR THE WASTEWATER DEPARTMENT IN THE AMOUNT OF \$31,834.50 FROM COUGHLIN FORD OF JOHNSTOWN, OH.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-008 WAS APPROVED.

MEETING WITH COUGHLIN & LYNDS:

Mr. Conkel stated he met with Coughlin representatives at the end of last week about getting water up to 161 and 310 and will be meeting with Lynds this Friday as they have an interest in it as well.

WWTP STUDY-WEST PLANT & NORTH PLANT:

Mr. Conkel reported he met with Prime last week to discuss the West wastewater treatment plant site to take some pressure off the existing plant on Gale Rd. and is also looking at a North plant location to service the 161 corridor.

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WELLFIELD TESTING:

Mr. Conkel stated they are trying to get the wellfield tested across from National Trails. We have to get permission to access part of the property due to a 6-8ft deep creek. Mr. Conkel stated he is in the process of speaking with the property owner to gain access to the field.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-009 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-009 WAS APPROVED.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-010 RESOLUTION TO REMOVE DEFERRED SANITARY SEWER SPECIAL ASSESSMENT AS IT HAS BEEN PAID IN FULL.

**Parcel# 025-068070-00.001 Project#10317/Deferred Sewer Assessment
And Project# 10310/Deferred Water Assessment**

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-010 WAS APPROVED.

Mrs. Carrelli presented a copy of the water shut off list. She stated that there were 39 door tags distributed 1/29/18. As of today 23 accounts remain on the list to be shut off 1/31/18.

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9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

Mr. Carlisle moved to adjourn into executive session, pursuant to Ohio Revised Code 121.22 (G) (8), for the purpose of considering confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statement of an applicant for economic development assistance and the information is directly related to a request for economic development assistance that is to be provided or administered under Ohio Revised Code Chapter 715, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
The Board hereby determines that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Seconded by Mr. Fox

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

MOTION CARRIED.

Mr. Carlisle made a motion, second by Mr. Fox to return from Executive Session.

Kretzmann.....yes
Fox.....yes
Carlisle.....yes

Motion Carried.

Returned from Executive Session at 3:43 P.M.

11. TRUSTEES' COMMENTS

Mr. Fox asked Mr. Conkel where we were at with the cost analysis for Beechwood Trails. Mr. Conkel stated it should be complete in the next month or so.

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12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:44 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

January 30, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE

BILL HARRIS

133 STONEGATE DR., PATASKALA

(614) 403-0877

CUILT ARNSPIGER 13584 CHURCH VIEW DR PICKERINGTON 614571-4769