

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
DECEMBER 12, 2017**

1. OPENING

The December 12, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00 p.m. The Pledge of Allegiance was led by Mr. Conkel. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, and those members of the public who signed the December 12, 2017 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Fox made a motion, second by Mr. Kretzmann to approve the minutes of the Board meeting of November 28, 2017. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE:

Mr. Conkel stated that clearwell walls are complete. He stated that they continue working on the detention tank wall and the clearwell slab forming is starting as well.

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69 Zellers Lane Pataskala, Ohio 43062
Phone (740)927-0410 Fax (740)927-4700

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel reported the contractor is starting to weld the steel on the ground.

CONDENSATE LINE DESIGN:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

**R 2017-053 WHEREAS THE DISTRICT IS IN NEED OF AN RO
CONCENTRATE LINE TO TRANSPORT THE REVERSE OSMOSIS
EFFLUENT TO THE EXISTING WASTE WATER TREATMENT PLANT
FROM THE NEW WATER TREATMENT PLANT, AND**

**WHEREAS THE GENERAL MANAGER SOLICITED FOR
QUALIFICATION STATEMENTS FROM ENGINEERING FIRMS AND
THE DISTRICT RECEIVED NUMEROUS SUBMITTALS, REVIEWED,
SELCTED AND NEGOTIATED WITH HULL & ASSOCIATES, INC. OUT
OF NEWARK, OHIO TO PROVIDE THE DESIGN FOR \$45,000. THE
GENERAL MANAGER RECOMMENDS THAT THE DISTRICT ENTER
INTO ENGINEERING SERVICES WITH HULL & ASSOCIATES, INC.
TO PROVIDE THE PROPOSED RO CONCENTRATE LINE DESIGN
FOR THE NEW WATER TREATMENT PLANT CONSTRUCTION, AND**

**THEREFORE THE BOARD OF TRUSTEES APPROVES THE CONTRACT
FOR HULL & ASSOCIATES, INC. TO PROVIDE THE RO
CONCENTRATE LINE DESIGN IN AN AMOUNT NOT TO EXCEED
\$45,000 AND HEREBY AUTHORIZES THE PRESIDENT OF THE
BOARD OF TRUSTEES TO SIGN THE CONTRACT ATTACHED
HERETO.**

**UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-053 WAS
APPROVED.**

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WATKINS GROVE SECTION II – USE AND HOOK UP:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2017-054 WHEREAS THE DISTRICT ENTERED INTO A DEVELOPERS AGREEMENT WITH NRS PROPERTIES LIMITED FOR WATKINS GROVE PHASE 2, WATER AND SANITARY SEWER ON DECEMBER 27, 2016; AND

WHEREAS NRS PROPERTIES LIMITED HAS COMPLETED THE REQUIRED WATER AND SANITARY SEWER LINE IMPROVEMENTS TO THE SATISFACTION OF THE DISTRICT; AND

NOW THEREFORE, THE BOARD OF TRUSTEES APPROVES THE USE OF THE WATER AND SEWER INFRASTRUCTURE FOR USE AND HOOK UP IN WATKINS GROVE PHASE 2, WATER AND SANITARY SEWER.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-054 WAS APPROVED.

GENERAL LIABILITY RENEWAL:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Kretzmann.

R 2017-055 RESOLUTION TO ACCEPT THE GENERAL LIABILITY INSURANCE PROPOSAL PRESENTED BY WICHERT INSURANCE FOR THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT FOR THE YEAR 2018, EFFECTIVE DECEMBER 25, 2017 IN THE AMOUNT OF \$46,653.00 AWARDED TO SELECTIVE.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-055 WAS APPROVED.

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ETNA WATER TANK:

Mr. Conkel stated that the Etna Water Tank will come down tomorrow morning at 7:00 a.m. Mr. Gilcher will knock on doors and/or leave door tags today so the residents will be notified properly.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli was attending the Licking County Safety meeting.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no executive session at this meeting.

11. TRUSTEES' COMMENTS

Mr. Fox wanted to wish everyone a Merry Christmas.


Mr. Kretzmann inquired about water searches. Mr. Conkel stated that they continue to work on that.

Mr. Carlisle stated that the Board's next meeting is on December 28th at 1:00 p.m. He stated that anything that needs to be discussed must be on the agenda.

Mr. Carlisle stated that he wanted to extend to the employees a very Merry Christmas. He stated that he enjoyed the Christmas Luncheon and that it was nice bringing everyone all together.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 1:19 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

740-927-0410

REGULAR BOARD MEETING

December 12, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE