

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
AUGUST 8, 2017**

1. OPENING

The August 8, 2017 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 1:00 p.m. The Pledge of Allegiance was led by Mr. Ryan. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, CJ Gilcher, Kathy Killen, Sean Ryan, and those members of the public who signed the August 8, 2017 sign-in sheet.

Our featured employee this meeting is Mr. Sean Ryan, Construction Inspector/Utility Locator.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of July 25, 2017. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Kretzmann moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

There were no public comments at this time.

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7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT START:

Mr. Conkel stated that he received the approval of plans today for the new Water Treatment Plant. He stated that the substantial construction completion date is scheduled for November 30, 2018 and the final construction completion date is scheduled for January 29, 2019.

CITY OF PATASKALA MAP/OVERVIEW:

Mr. Conkel presented the Board with a copy of the map overview.

VILLAS @ CUMBERLAND: SECTION 1 AND SECTION 2; PART 1 DEVELOPMENT AGREEMENT RESOLUTION:

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox

R 2017-041 RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH CUMBERLAND ESTATES, LLC. FOR THE VILLAS AT CUMBERLAND, SECTION 1 AND SECTION 2, PART 1 (77 LOTS) DEVELOPMENT.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2017-041 WAS APPROVED.

WASTEWATER TREATMENT PLANT SCREEN BID OPENING:

Mr. Conkel stated that the District received two bids; Envirocare in the amount of \$188,500.00 and Hydrodyne in the amount of \$174,987.16. He stated that he is placing the resolution on hold until he can check a few of the references.

WASTEWATER TREATMENT PLANT PROPERTY INFRINGEMENT:

Mr. Conkel stated that there are a couple of properties at the north end of the Wastewater Treatment Plant property that have built a fence on District property. Mr. Carlisle requested that Mr. Conkel get a survey of the District's property to establish clear property lines. Mr. Fox recommended that after the property lines are established, that Mr. Conkel should contact the property owners before following up with a letter from the District's legal counsel.

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RHONDA LOOMIS UNEMPLOYMENT HEARING:

Mr. Conkel stated that the Rhonda Loomis Unemployment Hearing for "Just Cause" is scheduled for August 24, 2017 at 5:30 p.m. He stated that this will be a phone hearing.

SPRINGFIELD SPARTANS SUBPOENAS:

Mr. Conkel stated that the subpoenas are no longer needed as both parties have come to an agreement.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli was attending the Active Shooter Seminar this morning which is sponsored by the Licking County Sherriff's office and is currently attending the Licking County Safety Meeting. Mr. Carlisle stated that he would like to hear a report on the Active Shooter seminar.

Mr. Conkel stated that he would like to ensure the employee's safety and suggested the possibility of placing a glass window in the front reception office. Mr. Carlisle suggested possibly a drive-thru payment option.

MISCELLANEOUS:

Mr. Carlisle stated that the Board wanted to meet each employee and welcomed Mr. Ryan to the meeting.

Mr. Ryan introduced himself, discussed his credentials and his daily operations in the District.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no executive session at this meeting.

11. TRUSTEES' COMMENTS

Mr. Fox stated that he's done some research regarding public access for fishing near the lift station at the corner of York and Refugee Roads. Mr. Conkel stated that he had no problem with that, but wants to get the new Water Treatment Plant built first. Mr. Carlisle recommended placing a sign near the lift station identifying what it

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actually is. He also stated that the District should place a "No Parking" sign on the fence as well.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 1:36 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

August 8, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE