

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**FINANCIAL/AUDIT COMMITTEE MEETING MINUTES  
APRIL 25, 2017**

**1. OPENING**

The April 25, 2017, Financial/Audit Committee Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mike Fox at 12:00 noon. The Pledge of Allegiance was led by Lee Conkel. John Carlisle, Mike Fox, Lawrence Kretzmann, Lee Conkel, CJ Gilcher, Kathy Killen, and Paul Rennick were present at roll call. Josephine Carrelli was absent from this meeting. There were no members of the public in attendance.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Carlisle, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried.

**3. APPROVAL OF MINUTES**

The minutes of the Financial/Audit Committee meeting of November 29, 2016 were approved at the regular Board meeting on December 13, 2016.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. FINANCIALS**

Mr. Rennick presented the 2016 Financial Compilation Report. Review and discussion followed.

Mrs. Killen stated that budgets for 2018 are currently in process. She stated that the Board will have their first draft for review at their regular Board meeting on May 30, 2017.

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**6. DISCUSSION OF FRAUD ISSUES**

Mr. Fox inquired if there were any fraud issues that needed to be discussed. Mrs. Killen stated that the latest communication from the State of Ohio, Auditor indicated that credit card policies were the latest topic for discussion. Mrs. Killen stated that the District does have a credit card policy in place, but would need to review the policy for potential updates.


**7. MEMBER'S COMMENTS**

Mr. Rennick stated that he is not yet aware if the District will need to bid out for the next audit or if the State of Ohio, Auditor plans to do the audit themselves. Mr. Rennick stated that he will get the proper contact information for the State of Ohio, Auditor to Mrs. Killen regarding this.

**8. ADJOURNMENT**

Mr. Carlisle made a motion, second by Mr. Kretzmann to adjourn the meeting. Upon Roll Call vote, all voted aye, Motion carried.

MEETING ADJOURNED AT 12:55 P.M.

ATTEST:   
LAWRENCE KRETZMANN, SECRETARY

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69 ZELLERS LANE, PATASKALA, OH 43062

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AUDIT/FINANCE COMMITTEE MEETING

April 25, 2017

SIGN BELOW:

NAME

ADDRESS

PHONE