

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES
April 24, 2018**

1. OPENING

The April 24, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher, and those members of the public who signed the April 24, 2018 sign-in sheet.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of March 27, 2018. Upon Roll Call vote, all voted aye. Motion carried.

4. PAYMENT OF BILLS

Mr. Carlisle moved to approve payment of the bills as presented. Mr. Fox seconded. Upon Roll Call vote, all voted aye. Motion carried.

5. COMMUNICATIONS

There were no communications to report at this meeting.

6. PUBLIC COMMENTS

There were no public comments at this time.

7. GENERAL MANAGER'S REPORT

WATER TREATMENT PLANT CONSTRUCTION UPDATE/CLEARWELL FLOOR SLAB UPDATE:

Mr. Conkel stated they are almost finished with the floor and the structural steel is going up. They got a couple of pressure filters today. Mr. Conkel circulated pictures

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of the progress. Mr. Conkel also stated he is still waiting to hear solutions on the floor slab issue.

SUMMIT TANK CONSTRUCTION UPDATE:

Mr. Conkel stated they are still waiting on the weather to warm up a little before they can start the painting of the tank.

SUMMIT AND CABLE RD. WATER LINE:

Mr. Conkel stated they had 3 bids with the estimate being \$1.75 million. The low bidder was Tribute Contracting & Consultants at \$1,517,773.00. Rock River Construction bid at \$1,694,025.51 and Shelley & Sands, Inc bid \$2,369,699.00. Mr. Conkel stated the references for Tribute Contracting all checked out and will be moving forward as soon as the EPA approves the funding.

REFUGEE RD. WATER LINE:

Mr. Conkel stated they received 5 bids with the estimate being \$800,000. The low bidder was Rock River Construction LTD at \$634,942.20. BP Pipeline bid at \$760,934.50, Law General Contracting bid at \$676,163.23, Perry Reclaiming bid \$672,551.00 and Shelley & Sands bid at \$864,105.00. Mr. Conkel stated the references for Rock River Construction all checked out.

Mr. Conkel presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Carlisle made a motion, second by Mr. Fox.

R 2018-021

A RESOLUTION AUTHORIZING JOHN CARLISLE, PRESIDENT, BOARD OF TRUSTEES, SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR CONSTRUCTION OF THE REFUGEE ROAD WATER LINE IMPROVEMENT PROJECT BETWEEN THE SOUTHWEST LICKING COMMUNITY WATER AND SEWER DISTRICT AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.

WHEREAS, the Southwest Licking Community Water and Sewer District (hereinafter referred to as the "LGA") desires to construct the Refugee Road Water Line Improvement; and

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WHEREAS, the LGA desires to obtain a loan from the Ohio Water Development Authority (hereinafter referred to as the "OWDA") to finance costs of the planning of such facilities on the terms set forth in the Cooperative Agreement (defined below); and

WHEREAS, the OWDA has indicated its willingness to make a loan for that purpose and on those terms;

NOW, THEREFORE, BE IT ORDAINED by the Board of the Southwest Licking Community Water and Sewer District:

Section 1. That the LGA hereby approves the planning of the aforesaid Refugee Road Water Line Improvement in cooperation with the OWDA under the provisions, terms and conditions set forth in the "Cooperative Agreement for State Planning Project" as set forth in Exhibit A (the "Cooperative Agreement") and hereby authorizes the Chief Executive Officer and the Chief Fiscal Officer of the LGA to execute the Cooperative Agreement with the OWDA substantially in the form set forth in Exhibit A.

Section 2. That it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution was passed in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of said Southwest Licking Community Water and Sewer District for the reason that the immediate construction of the Refugee Road Water Line Improvement at the earliest possible time is necessary in order to protect the health of the inhabitants of the LGA by providing a means to treat and store potable water; wherefore, this Resolution shall be in full force and effect from and immediately after its passage.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-021 WAS APPROVED.

WELLFIELD EXPLORATIONS:

Mr. Conkel stated they should be drilling a hole down by National Trails in about 2 weeks. Mr. Conkel also met with a property owner near Alexandria about a wellfield in that area. He stated they are still discussing the possibility and should hear something in the next couple of weeks.

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RATE STUDY UPDATE:

Mr. Conkel stated he still needs to provide them with more information. They have submitted some stuff and Mr. Conkel asked for some changes. It is still a work in progress.

8. OFFICE MANAGER'S REPORT

Mrs. Carrelli presented a copy of the water shut off list. She stated that there were 38 door tags distributed on 4/23/18. She stated that as of today 21 accounts remain on the list to be shut off on 4/25/18.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-022 RESOLUTION TO CERTIFY DELINQUENT CUSTOMER ACCOUNTS TO THE LICKING COUNTY AUDITOR.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-022 WAS APPROVED.

Mrs. Carrelli presented a resolution for the Board's consideration and approval:

RESOLUTION:

Mr. Kretzmann made a motion, second by Mr. Fox.

R 2018-023 RESOLUTION TO CERTIFY TO THE LICKING COUNTY AUDITOR THE FOLLOWING.

Parcel# 025-067878-00.004 Owner: Elizabeth Dawson

\$6,487.99 for Project# 8004- Sanitary Sewer

Parcel no longer qualifies for CAUV and was removed from Ag District Exemption

Those certifications will appear on the 06-15-18 tax bill and the payment due date for this tax bill is 07-18-18.

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Note: The above assessment includes interest through 7/18/18 and may be adjusted based on the date payment is received.

Copies of all correspondence and related documents attached for reference.

UPON ROLL CALL VOTE, ALL VOTED AYE. RESOLUTION NO. 2018-023 WAS APPROVED.

9. ATTORNEY'S REPORT

Mr. Albers was not present at this meeting.

10. EXECUTIVE SESSION

There was no need for executive session.

11. TRUSTEES' COMMENTS

There were no trustee comments at this meeting.

12. ADJOURNMENT

Mr. Fox made a motion, second by Mr. Kretzmann that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:14 p.m.

ATTEST: 
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

April 24, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE