

**SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT  
P.O. BOX 215, ETNA, OH 43018**

**BOARD MEETING MINUTES  
April 10, 2018**

**1. OPENING**

The April 10, 2018 Board Meeting of the Southwest Licking Community Water and Sewer District was called to order by Mr. Carlisle at 3:00 p.m. The Pledge of Allegiance was led by Mr. Fox. Mr. Fox, Mr. Kretzmann, and Mr. Carlisle were present at roll call. Also present were Lee Conkel, Kathy Killen, Josephine Carrelli, CJ Gilcher, and those members of the public who signed the April 10, 2018 sign-in sheet.

**2. ADOPTION OF AGENDA**

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the Agenda as presented. Upon Roll Call vote, all voted aye. Motion carried. Agenda adopted.

**3. APPROVAL OF MINUTES**

Mr. Kretzmann made a motion, second by Mr. Fox to approve the minutes of the Board meeting of March 27, 2018. Upon Roll Call vote, all voted aye. Motion carried.

**4. PAYMENT OF BILLS**

Mr. Fox moved to approve payment of the bills as presented. Mr. Kretzmann seconded. Upon Roll Call vote, all voted aye. Motion carried.

**5. COMMUNICATIONS**

There were no communications to report at this meeting.

**6. PUBLIC COMMENTS**

There were no public comments at this time.

**7. GENERAL MANAGER'S REPORT**

**WATER TREATMENT PLANT CONSTRUCTION UPDATE/CLEARWELL FLOOR SLAB UPDATE:**

Mr. Conkel stated they continue to work on the center of the filter panel slabs and should start on the steel structure by the end of the month. He also stated he will be

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getting a couple of options to correct the bad pour on the clearwell floor slab in the next couple of weeks.

**SUMMIT TANK CONSTRUCTION UPDATE:**

Mr. Conkel stated they are waiting on the weather to warm up a little before they can start the painting of the tank.

**HVAC:**

Mr. Conkel informed the board the furnace unit will need to be replaced. We currently have heat but not A/C. He provided a quote from Accurate to repair and replace the unit. He will get a couple more quotes before a decision is made.

Mr. Carlisle made a motion, second by Mr. Fox, to approve the replacement of the unit up to \$10,000. Upon Roll Call vote, all voted aye. Motion carried.

**REFUGEE RD WATER LINE/SUMMIT AND CABLE WATER LINE:**

Mr. Conkel stated they have about 15 contractors and there is a lot of interest in it so he hopes to get some good bids.

**CONCENTRATE WATER LINE:**

Mr. Conkel stated it is being reviewed now and we should hear back from the EPA in the next couple of weeks and get it out to bid. This is a requirement for the new water treatment plant.

**IPRV INSTALLATION PROJECT:**

Mr. Conkel stated this is also a requirement for the new water treatment plant because the pressure will be increasing about 30 lbs. A PRV will be installed on both ends of Watkins Rd to regulate pressure in Jardin Manor and will be at Whispering Pines and Willowbrook trailer parks to regulate the pressure there.

**8. OFFICE MANAGER'S REPORT**

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Mrs. Carrelli presented a leak adjustment request from the Woods at Taylor Estates. She stated they had a leak in a vacant unit causing 1,216,000 gallons of water to be used. They have provided proof of repair and requested the sewer portion of the bill be adjusted.

Mr. Kretzmann made a motion, second by Mr. Fox, to approve the adjustment as presented. Upon Roll Call vote, all voted aye. Motion carried.

**9. ATTORNEY'S REPORT**

Mr. Albers was not present at this meeting.

**10. EXECUTIVE SESSION**

There was no need for executive session.

**11. TRUSTEES' COMMENTS**

Mr. Fox asked if we get notified by Pataskala planning and zoning when a new development is going in. Mr. Conkel said we get notification once it goes for the review.

Mr. Kretzmann asked to keep an eye on the legal fees.

Mr. Carlisle stated that with Project Oriole they did as much as they could without the attorney to keep costs down. He stated he was impressed with the presentation Mr. Conkel and Mr. Gilcher did at the meeting. He said it was very professional and put everything in perspective for them and clarified some things.

Mr. Fox stated Mr. Carlisle put a lot of work in on the project as well.

Mr. Carlisle said the whole project was a learning experience and everything they learned will only help the District moving forward.

**12. ADJOURNMENT**

Mr. Carlisle made a motion, second by Mr. Fox that the meeting would be adjourned. Upon Roll Call vote, all voted aye. The meeting was adjourned at 3:24 p.m.

ATTEST:   
LAWRENCE KRETZMANN, SECRETARY

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REGULAR BOARD MEETING

April 10, 2018

SIGN BELOW:

NAME

ADDRESS

PHONE