

**Let Someone Else Pay Your Bills  
For A Change**

Are you spending precious leisure time writing and mailing checks to pay your **Southwest Licking Community Water and Sewer** bill month after month? Why not pay this bill electronically?

- You'll have the assurance of knowing that your bill will be paid on time
- You'll never forget to pay your water and sewer bill because it's automatic
- You can rest easy because it's actually safer than checks
- Best of all, there's no extra charge for this convenient service

**Here's How It Works:**

Just complete the automatic payment authorization form below and return it with your next water and/or sewer bill payment. You will continue to receive a water and/or sewer bill statement each month so that you may verify the amount before we deduct it from your account. Then, let us do all the work. Your payment will be electronically paid from your designated account on the 20th of each month. Yes, it is that simple. If you have any questions, please call our office at **740-927-0410**.

*Detach and return bottom portion with your next payment  
OR Mail to: SWLCWSD, P.O.Box 215, Etna, OH 43018  
OR Fax to: 740-927-4700*

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**Automatic Payment Transfer  
Authorization Form**

Please complete the following information:

As a convenience to me, I hereby request and authorize you to deduct my entire water and/or sewer bill balance

**From** (name of financial institution): \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Type of Account:** \_\_\_\_\_ **Routing Number:** \_\_\_\_\_

- Checking
- Savings

Please indicate the month in which you would like the automatic deduction to begin: **Month** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Year** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZipCode:** \_\_\_\_\_

**Home Phone Number:** \_\_\_\_\_ **Daytime Phone Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

*for Office Use Only*

SWLCWSD Account #: \_\_\_\_\_

Entered by: \_\_\_\_\_

Date: \_\_\_\_\_